

**West Liberty University
Board of Governors**

**Minutes
October 4, 2017**

Attendance:

Jack Adams, Adam Croasmun, Les DeFelice, Cindy Fluharty, Patrick Ford, Jim Haizlett, Rich Lucas, Jim Stultz, Rhonda Tysk, Kris Williams

Unable to Attend:

Joe Carey, Teresa Toriseva

Administration/Faculty/Staff:

Scott Cook, Brian Crawford, Mary Ann Edwards, Steve Greiner, Diana Harto, Jason Kogler, Roberta Linger, John McCullough, Joe Montemurro

I. Call to Order/Roll Call/Quorum and Mission Statement

Chair DeFelice called the meeting to order at 4:00 p.m. and a quorum was established.

II. Introductions

HLC Liaison Linnea Stenson was introduced and discussed preparations for WLU's comprehensive site visit in March 2018. This will be a regional visit, and they are interested in the academic well-being of the entire institution. The visit will be a day and one-half long on March 26 and 27, 2018. The follow-up report should be back to WLU in five to six weeks. She distributed a brochure on the importance of accreditation and information with regard to the AGB (Association of Governing Boards).

III. Swearing in of New Board Member

Chair DeFelice issued the Oath of Office to Adam Croasmun, Student Government President, and welcomed him to the Board.

IV. Public Comment

None.

V. Agenda Order

No changes to the agenda order.

VI. Approval of Minutes*

A. Minutes of the Full Board 08/23/17*

On motion by Jim Stultz and seconded by Rich Lucas, it was unanimously adopted by the West Liberty University Board of Governors to approve the minutes of the full Board of August 23, 2017.

B. Minutes of the Executive Committee 09/20/17*

On motion by Jim Stultz and seconded by Pat Ford, it was unanimously adopted by the West Liberty University Board of Governors to approve the minutes of the Executive Committee of September 20, 2017.

VII. Board Items

A. Policies*

At the August 23, 2017 meeting, the Board of Governors approved the dissemination of Policy 22 – Employment Innovations, Policy 24 – Terms and Other Definitions, and Policy 58 – Compensation Management Rule, to constituent groups for 30-day comment. No comments were received on these policies.

On motion by Jim Stultz and seconded by Jim Haizlett, it was unanimously adopted by the West Liberty University Board of Governors to approve Policy 22 – Employment Innovations, Policy 24 – Terms and Other Definitions, and Policy 58 – Compensation Management Rule.

The Board of Governors is asked to authorize a 30-day period during which campus constituencies (faculty, staff, and students) may review and comment on revisions to Board Policy 34 – Employment of Relatives, and new Policy 59 – Consensual Sexual or Romantic Relationships in the Workplace and Educational Setting.

On motion by Jim Stultz and seconded by Rhonda Tysk, it was unanimously adopted by the West Liberty University Board of Governors to approve the dissemination of Policy 34 – Employment of Relatives, and Policy 59 – Consensual Sexual or Romantic Relationships in the Workplace and Educational Setting, to constituent groups for 30-day review and comment.

B. Mineral Lease – Greene County, PA, Aleppo Township Property*

Dr. Greiner stated that he has an opportunity to execute a mineral lease in Greene County, PA on land donated to the University and shared between WLU and Bethany College. Of the 119 acres, our share of the mineral acreage is 9/10th of an acre. Permission to execute this document would provide some royalties to the University.

On motion by Rich Lucas and seconded by Adam Croasmun, it was unanimously adopted by the West Liberty University Board of Governors to approve the authorization of the President of West Liberty University to initiate all actions and execute all documents and instruments to carry into effect and finalize the terms of said lease.

C. Organizational Chart Update*

Dr. Greiner noted that the only change to the organizational chart is the relocation of the Police Department from Human Resources to Student Services.

On motion by Pat Ford and seconded by Jack Adams, it was unanimously adopted by the West Liberty University Board of Governors to approve the updated Organizational Chart.

VIII. Reports

A. Chair of the Board of Governors (DeFelice)

None.

B. Provost (Crawford)

Dr. Crawford noted that the MS in Dental Hygiene and MA in Clinical Psychology were submitted to the HLC, and we have been informed that both will require site visits. The visits will probably be scheduled in February, but we will attempt to combine them with the March HLC visit with the other team to try and save on travel. With the U.S. Department of Education sanctions it could add anywhere from 45 days to a few months more to the timeline, possibly pushing start dates for these programs from fall 2019 to 2020 before the programs get started.

The HEPC has approved the intent to plan for the MS in Athletic Training, and this proposal will be brought to the Board for approval at the November meeting. The proposed HEPC Rule 11, which will probably be approved at their November 17 meeting, will speed up approvals. The program will still need to go to the HLC and U.S. Department of Education, pushing the start date to August 2020 or later.

C. Enrollment Update (Cook)

Mr. Cook distributed an enrollment update, noting that the final data will not be submitted to the HEPC for another week or two. Transfer enrollment is down due to a drop in enrollment at WVNCC. A discussion followed with regard to enrollment percentages.

D. Student Government (Croasmun)

Mr. Croasmun, along with Vice President Chelsea Williams and other members of Student Government, has been putting in long hours in preparation for homecoming activities coming up next week. He stated the group is grateful to the administration for allowing the students to have the dance on campus. For the first time in three years, Student Government has a

full senate. He was able to travel to Charleston to the State Advisory Council meeting and gave an update on all that is happening at WLU. He noted that the story regarding the return of WLU's marching band was in the news in Charleston.

IX. President's Report

Dr. Greiner stated that the U.S. News and World Report Best Colleges rankings come out every year, with WLU ranked in the top ten in an 11-state region this year. We are ranked the highest for public Universities in the State of West Virginia.

We are finalizing the agreements for our leases with the pipeline and cell tower. Dr. Greiner thanked Pat Ford and Jack Adams for their work on these projects.

Work continues on the fleet management contract, which will enable WLU to have vehicles on campus at all times. There will be sedans, passenger vans, mini-vans and a police cruiser. We are currently spending more money reimbursing employees for use of their personal vehicles.

We have received nothing but positive feedback since the opening of the new convenience store, Bear Necessities.

The globe for the fireplace to be located in the Alumni Park renovation has arrived. Construction should begin in two weeks, with a goal of early November for completion. Repairs will also be done to the surrounding sidewalks.

Dr. Greiner was asked to judge the 48-hour film festival held at the Marquee Cinemas in The Highlands. The ten-minute independent film submissions were from high school and university students.

Dan Monteroso has been named First-Team All American preseason for Division II basketball. Dan is in graduate school and his last year of eligibility.

Parents and members of the community are fundraising for an indoor practice facility for athletics, enabling the University to take Blatnik gym for a student recreation area. Private funds are being raised.

With the increase in the number of athletes, the University now has the largest number of student athletes in its history. With the addition of men's soccer and acrobatics and tumbling, they comprise approximately 22% of all full-time students.

Chief of Police Joe Montemurro gave a brief update on the agreement between the University and the Town of West Liberty, and how it's perceived.

X. Finance Report

Ms. Linger gave a brief update on University financials, noting that with one quarter of FY18 in the books, the revenue side is running closely to what was anticipated. This also holds true for expenses. The IT project is completed, going \$67,000 over budget. The auditors will be attending the November meeting of the Board.

XI. Information Gathering

None.

XII. Executive Session

A. President's Contract

Pursuant to WV Code §6-9A-4, at 4:48 p.m., a motion to retire to executive session was made by Jim Stultz and seconded by Adam Croasmun; motion passed unanimously.

Following discussion in executive session, a motion to rise from executive session at 5:06 p.m. was made by Jim Stultz and seconded by Jack Adams; by unanimous approval the Board rose from executive session.

XIII. Actions Emanating from Executive Session

A. President's Contract*

On motion by Jim Haizlett and seconded by Adam Croasmun, it was unanimously adopted by the West Liberty University Board of Governors to approve the president's contract extension effective January 1, 2018, conditioned upon approval by the West Virginia Higher Education Policy Commission.

XIV. Next Meeting Date – Wednesday, November 29, 2017

XV. Adjournment

On motion made, seconded and unanimously carried, the meeting adjourned at 5:07 p.m.

Leslie DeFelice _____
Chair

James R. Stultz _____
Secretary