

**WEST LIBERTY STATE COLLEGE
BOARD OF GOVERNORS**

**October 24, 2007
5:00 p.m.
R. Emmett Boyle Conference Center
WLSC**

AGENDA

1. Call to OrderMs. Exley
2. Swearing In of New Board Member*5 Min.....Ms. Exley
3. Approval of Minutes*
Full Board 08/29/075 Min.....Ms. Exley
Executive Committee 08/22/07
4. President's Report15 Min..... Mr. Capehart
5. HEPC and Legislative Update (www.hepc.wvnet.edu)5 Min..... Mr. Davis
6. Academic Affairs.....10 Min..... Dr. Lukich
7. Enrollment Update10 Min..... Dr. Carpenter
8. Dual Enrollment/College at the Park10 Min..... Mr. Cook
9. Development Update10 Min..... Dr. Campbell
10. Budget and Finance10 Min..... Mr. Henry
11. Strategic Plan Update.....10 Min..... Dr. Lukich
12. Proposed Student Lap Top Program.....10 Min..... Mr. Clark
13. Metro Rate Expansion to Include Guernsey County5 Min..... Dr. McCullough
14. Smoking Policy*5 Min..... Dr. Carpenter
15. Alcohol Policy*10 Min..... Dr Carpenter
16. I-70 Project Update.....10 Min..... Dr. Lukich
17. Athletics Update.....10 Min..... Mr. Watson
18. Stadium Committee Request.....10 Min..... Ms. Exley
19. Adjournment

*Action Items

NOTE: November 26, 27, 28, 2007 Higher Learning Commission/North Central Association accreditation visit. Please keep these dates open for meeting time with the visiting team.

Minutes
WEST LIBERTY STATE COLLEGE
BOARD OF GOVERNORS
Wednesday, August 29, 2007

Executive Summary

ATTENDANCE:

Board Members: Beverly Burke, Jim Compston, Lynne Exley, Brian Joseph, Roseanna Keller, Larry Miller, Michael Stolarczyk, Mike Turrentine

Unable to Attend: John Larch, John Moore, Bernie Twigg

Administration/Faculty/Staff: Robin Capehart, J. D. Carpenter, Jim Clark, John Davis, Mary Ann Edwards, Pat Henry, Chuck Jeswilkowski, Donna Lukich, John McCullough, Tammi Secrist, Jim Watson, Ron Witt

1. Call to Order*:

Ms. Exley called the meeting to order at 5:30 p.m.

2. Swearing in of New Board Members*:

Ms. Exley, who officially swore in the new members of the Board of Governors, administered the Oath of Office, after which introductions were made to the remaining members of the Board and President's Council.

3. Approval of Minutes*:

Full Board

06/13/07

06/27/07

Executive Committee

06/08/07

L. Miller, R. Keller, PASSED, that the listed minutes be approved by the Board of Governors as presented in full text on the BOG web site and in the WLSC Elbin Library.

4. President's Report:

President Capehart highlighted points from the President's Report as presented in full text on the BOG web site and in the WLSC Elbin Library.

5. HEPC and Legislative Update (www.hepc.wvnet.edu):

President Capehart turned over to Mr. Davis, who will report at the October Board meeting, with a brief update from Dr. Lukich as presented in full text on the BOG web site and in the WLSC Elbin Library.

6. Academic Affairs:

Dr. Lukich highlighted points from academics as presented in full text on the BOG web site and in the WLSC Elbin Library.

7. Enrollment Update:

Dr. Carpenter highlighted enrollment information for the various student groups as presented in full text on the BOG web site and in the WLSC Elbin Library.

8. Budget and Finance:

Mr. Henry gave an update on the budget and financials as presented in full text on the BOG web site and in the WLSC Elbin Library.

9. Expanded Metro Rate*:

R. Keller, M. Stolarczyk, PASSED, that the following resolution be adopted by the Board as presented in full text on the BOG web site and in the WLSC Elbin Library:

RESOLVED, that the West Liberty State College Board of Governors approves the Metro Rate for the 2008-09 academic year as stipulated.

10. Smoking Policy * (30-day comment):

B. Joseph, B. Burke, PASSED, that the following resolution be adopted by the Board as presented in full text on the BOG web site and in the WLSC Elbin Library:

RESOLVED, that the West Liberty State College Board of Governors approves the dissemination of the revised *Tobacco Use and Guidelines* to constituent groups for comment.

11. **SGA Alcohol Proposal:**
J. Compston, B. Burke, PASSED, that the SGA Alcohol Proposal be tabled by the West Liberty State College Board of Governors until the October meeting as presented in full text on the BOG web site and in the WLSC Elbin Library.
12. **I-70 Project Update:**
Dr. Lukich gave an update on the I-70 Science Center as presented in full text on the BOG web site and in the WLSC Elbin Library.
- R. Keller, M. Turrentine, PASSED**, a motion to establish a Campus Life Committee be adopted by the Board as presented in full text on the BOG web site and in the WLSC Elbin Library.
13. **Adjournment:**
The meeting adjourned at 6:50 p.m.

Lynne Exley _____
Chair

Secretary

Minutes
WEST LIBERTY STATE COLLEGE
BOARD OF GOVERNORS
Wednesday, August 29, 2007

ATTENDANCE:

Board Members: Beverly Burke, Jim Compston, Lynne Exley, Brian Joseph, Roseanna Keller, Larry Miller, Michael Stolarczyk, Mike Turrentine

Unable to Attend: John Larch, John Moore, Bernie Twigg

Administration/Faculty/Staff: Robin Capehart, J. D. Carpenter, Jim Clark, John Davis, Mary Ann Edwards, Pat Henry, Chuck Jeswilkowski, Donna Lukich, John McCullough, Tammi Secrist, Jim Watson, Ron Witt

1. Call to Order*:

Following Mr. Watson's presentation on the football field turf and stadium, Ms. Exley called the meeting to order at 5:30 p.m. and made several announcements. A thank you went to Sodexo for the dinner set up and as always, a great job done by John, Debbie, and Sherri.

Chair Exley invited John Gompers to continue as counsel to the Board of Governors, to which he has agreed.

Dr. Campbell has resigned from the Board pursuant to the decision that the Foundation no longer allows mutual affiliation on both boards. Ms. Exley has resigned from the Foundation Board and Dr. Campbell the Board of Governors; Dr. Campbell will continue to serve as Chair of the Foundation Board. Dr. Campbell was invited to attend this evening's meeting but had a conflict and may attend the October meeting.

Ms. Exley would like the Board member's to let her know what they think of the executive summary of the minutes instead of the full length version. The executive summary does not replace the full minutes, and these should be read or downloaded from the Board's web page before they are approved. Members were encouraged to use the web site for this purpose or if they chose, Mary Ann can send them a hard copy of the minutes.

Ms. Exley had a wonderful day with the new Board member orientation held today. She was delighted that the new members and Roseanna Keller came and spent the day. All of the presenters gave so much of their time and knowledge about their fields. Bruce Walker, General Counsel for the HEPC did a wonderful job; John Gompers talked about the Board's local responsibilities; President Capehart gave his insights; Dr. McCullough, Dr. Lukich, Dr. Carpenter, and Pat Henry all presented in the morning and afternoon sessions. Many issues were discussed and it was a well spent day, very productive, and the Chair thanked those who participated. She also thanked Dr. McCullough and Mary Ann Edwards for their insights on when to hold the orientation and the set-up. Again, welcome to the new Board members, we are delighted the vacancies have been filled, and the quality of the joining members is terrific. Each of the new members names were then called to come forward to be sworn in.

2. Swearing in of New Board Members*:

Ms. Exley, who officially swore in the new members of the Board of Governors, administered the Oath of Office, after which introductions were made to the remaining members of the Board and President's Council.

3. Approval of Minutes*:

Full Board
06/13/07
06/27/07

Executive Committee
06/08/07

ACTION ITEM I:

A motion to approve the minutes of the full Board of June 13 and June 27, and the Executive Committee of June 8, 2007 was then made by Larry Miller and seconded by Roseanna Keller; motion passed unanimously.

4. President's Report:

President Capehart stated he had several items to touch on followed by a brief presentation. The first item is the Development Office. Some in attendance may know that we reached an agreement and have a vacancy now for the VP for Institutional Advancement and a few others in terms of the corporate and foundation solicitation and annual fund. The reason we have let this matter go for the last 30 days was due to some questions brought up about the Development Office. We have hired a consultant, Chick O'Data, who was recommended by Foundation Board members. Chick has a tremendous background and has worked at Geneva College, with Oglebay Institute and the Park Commission, and community foundations in

the area, and done a wonderful job. He is currently conducting an analysis of the Foundation and Development operation. We do not want to rush and hire someone for these positions, but are prudent to wait 30 to 60 days, get the report, look at the structure, and be ready to advertise for positions we know we need to fill. As Jim Watson alluded to in his presentation, Chuck Jeswilkowski has moved from Development to Athletics as Assistant Athletic Director in charge of fund raising for that particular area. This is not an action item, but we would ask for a concurrence that we need to have a joint meeting between the executive boards of the Foundation and Board of Governors to discuss some issues regarding reorganization later on in the semester.

Many of you know the Foundation owns the former Consol Coal property, about seven acres, on Route 88 as you leave West Liberty toward Brooke County. A tour and meeting were held yesterday with representatives from Consol Coal, Alliance Coal, the WV Coal Association, Jim Dean with the WVU Office of Mine Training, and local legislators, along with John Davis and Dr. McCullough. The meeting was to discuss the possibility of turning the site into a mine rescue center training facility. Leasing this property would create a revenue stream for the College. The legislators were very supportive of the possibility, one having actually worked at the mine at one time and knew the facility. If this were to come about WVU would probably be the lesser on the property.

Until a few years ago, for a college to obtain university status it took legislative action to make that change. When Fairmont, Concord, Shepherd, and State became universities several years ago there was a change in the statute and the authority to create university status was turned over to the HEPC. The HEPC came up with four criteria you need to meet to become a university. The first is to offer a stand alone masters degree, which Donna Lukich and her group have worked very hard to put together. It was only natural that since West Liberty graduates teachers, they should be able to stay here and obtain their masters. The second step is to have an approved mission statement which provides for graduate programs, which our mission statement does. We are currently working through the third step which is the North Central accreditation process and feel confident this will be accomplished by next February or March. The final step is that two-thirds of our faculty hold terminal degrees; we are currently at about 75%. As the accreditation process runs its course, West Liberty should be in the position to make application to the HEPC for university status with an approved name and effective date. We would like an effect date we can use from an advantageous marketing standpoint. University status will be a great marketing tool that we need to use as best we can. We are looking for possible approval next spring.

President Capehart stated that the next topic was mentioned in executive committee and it is a sensitive area for him. Last year \$3.7 million was spent on capital projects at the College. One improvement included renovations done to Colonial Heights, the president's home. This has been a sensitive issue to be addressed right up front and give some background on what has been happening. When Mr. Capehart was named president in February there was no process in place to move his family. The house was toured back in March with Mr. Davis, Jeff Turner, and Joe Mills. Mrs. Capehart toured the home with Barbara Neuman, as part of the presidential search committee, and a number of problems were clear from the neglect of the home over the last year and a half.

The ceiling in the great room showed signs of water damage. After an analysis from Walter's Construction it was confirmed there was water damage and two beams were rotten. The carpet was damaged from water dripping from the ceiling, evidence by the garbage bags covering the floor. Much of the carpet damage was caused by pets leaving their calling cards all over the place, including the furniture. The paint is faded, wind was blowing around the original glass sliding door in the kitchen back in March, much of the furniture was damaged by water leakage, missing furniture, the original shower in the master bedroom showed the same signs of water damage, the ceiling had water damage, and the landscaping is non-existent. It was felt that considerable renovation was necessary.

There are two purposes for the renovations; first as the private residence of the president, his wife and daughter, and the second as the center for hospitality and entertainment. The president's home will be the primary place on campus to bring donors after football games, the inauguration, and other events to entertain. As a private residence it needs to be comfortable, functional, and meet the needs of the family. The hospitality center should have a reputation on campus for style and dignity. A conservative estimate of the number of people coming through the house in the next year is 3,000. Knowing there is a balancing act between functional operation and style, it is by no means opulent.

Pat Henry was involved in the renovations and we followed three guidelines. First, address the physical integrity of the building such as the roof and ceiling problem in the great room. Second, be mindful of the financial integrity of the College. For 15 months no money had been specifically set aside for this building. Pat has reserves for other capital improvements that come up on campus as necessary, but no funds have been directed away from any existing projects that we have. Third, we want to comply with the state's purchasing requirements on bids and contracts.

Renovations were divided into three categories, those being renovations needed and what would be replaced, renovations needed but upgraded, and renovations that would extend the utility of the building and maintain esthetic appeal. The carpet was ruined downstairs. The original plan for the Elbin home was

hardwood floors throughout, so we went with hardwood floors. They not only look better but were supposed to be the floor choice in the beginning. When the next president comes along there will be no need to change carpet, just area rugs if need be. A breakdown of the \$164,000 utilized was \$73,000 on items needing replaced, \$58,000 on items needing upgraded, and \$33,000 on discretionary items, which includes some furniture, kitchen countertop, and a larger closet in the mudroom. After this experience, and after attending the new president's training seminar, President Capehart decided to form the Colonial Heights Society, so a subsequent president does not face this quandary. He and his wife started the society with a \$5,000 donation, and other contributions have come in since, with a possible substantial pledge. The goal is to build this to \$75,000, which will be put back into projects, reimburse the discretionary items, and put the remainder back into the school where needed. These funds will be there for the next person to have something to work with and not feel uncomfortable using it for this purpose. The Board Chair was kept informed of these things as they were done if anyone now has questions.

Lynne Exley stated that she is meeting with the president on a weekly basis to keep each other informed. Having a committee to oversee the issues with a new president would be very helpful. This committee will be put together with a representative from classified staff, along with someone such as Vic Greco. This committee would look at things needing done at the president's home down the road also, whether it would be new appliances or anything else needing decided.

President Capehart stated that he would like to form a small committee from the Board to deal with presidential relations. This committee would talk about the Board's expectations of the president and the president's expectations of the Board of Governors. Some of the items of discussion would be his evaluation, the criteria for the evaluation, what the president will be judged on, and where the Board wants to go with regard to the president's service.

President Capehart then gave a presentation regarding the Foundation and its relationship to the College. In conclusion of the presentation, the suggestion was made to form a committee of the Board of Governors and the Foundation Board to work on an agreement on the structure of this area and to address any problems. Mr. Capehart then asked if there were any questions.

Mr. Watson asked if it will be business as usual in the development area until a new scenario is put into place. President Capehart stated that they will continue normal operations with their usual goals to be met. There have been no new hires at this point until we have clarification on whether these employees will be working for and paid by the Foundation or the College. Mr. Watson also asked if there is any potential negative exposure to scholarship funds that are given to athletics and held by the Foundation. There is exposure for all Foundation money right now. The State can come in and crack down, although they probably will not, but they are looking at the Foundation's in the state. As an example, if the College is receiving \$150,000 from the Foundation, the State could cut our budget by this amount. Lynne Exley stated that the auditors had given us until September 1st to straighten out the purchasing card issues, and are aware that WLSC is making a good faith effort at this time. The analysis of the Development area should be complete in the next 30-60 days and will not impact potential fund raising. Events will still be held. Ms. Keller asked if there are other state institutions in this situation, to which President Capehart replied they are probably looking at Fairmont and Shepherd. Their focus is on foundations that are starting to grow.

A brief discussion followed on the hiring of employees within the foundation and whether they are considered state employees. Work is being done on a transition plan for the Foundation to employ its own people. This plan needs to be worked into the analysis that Chick O'Data currently has in process. The Capital Campaign is at \$15 million, but there is only \$11 million in the bank. Between the various gifts through wills, which are deferred and all a part of the campaign, we need to get our arms around what we have received. The typical cost is 35% maximum high end of administrative costs in regard to the amount of money that you raise. Mr. Henry does not have access to the Foundation books. Mr. Miller stated that the County books are being looked at for this reason for the first time this year. The auditors are saying that you cannot close your books until September 30th, which is considered an outrage in the accounting community.

5. HEPC and Legislative Update (www.hepc.wvnet.edu):

President Capehart stated that he was at the new presidents academy training seminar and was unable to attend the August 3rd HEPC meeting. John Davis attended the meeting in his place and was asked to give an update. Mr. Davis stated that since the meeting was a month ago, he would like to make a report at the next meeting. Dr. Lukich stated that on the faculty side of the meeting, for new positions and term faculty, approval was given to be able to hire individuals for three-year terms, renewing an agreement with these faculty members each year. This can be done with up to 10% of the term faculty. This is a group of faculty set aside from terminal degrees and gives flexibility in allowing us to bring people in and give them security for a period of three years if their teaching is going well.

6. Academic Affairs:

Dr. Lukich reported that the HLC/NCA work continues and that the self-study report is nearly complete. Portions of it have been made available on the HLC accreditation website. To view these portions, start on the homepage and it is the first Quick Link listed on the left. Additional staff have been added to the team working on this report. A new Message from the President will be added this week. Beverly Burke is

preparing the document for publication. Dr. Lukich thanked the faculty, staff, and students for all their hard work on the document thus far. Other program accreditations in progress are Music Education and Exercise Physiology, which will occur in 2007-08.

We have hired 12 new faculty members for the fall 2007 semester, five of which hold terminal degrees and two who will complete their terminal degrees this semester or spring 2008. Some of the new hires include Dr. Hollie Buchanan, Assistant Professor of Math, replacing Nick Baker; Brian Davis, Lecturer in PE and Head Wrestling Coach, replacing Mike Wehler; Nequoia Elsey, Instructor of Communications, replacing Kathy Roan; Dr. Charles Ramer, Assistant Professor of Education, replacing Tammy DeWitt; Amanda Tate, Lecturer in Math, replacing Arden Welsh; and Dr. Terry Wallace, Assistant Professor of Education/Special Education, replacing Shelby Haines.

To date, we have been unable to fill our Teacher in Residence with special education this year as our desired area of expertise. We will consider this strategy at a later date.

Progress continues on the Masters of Arts in Education proposal for the Higher Education Policy Commission. There is significant interest in this degree and we presently offer it as a minor.

West Liberty has entered into a new world. The Academic Common Market of the SREB requested that we add our Dental Hygiene Program, which we have done. Students from SREB states pay in-state tuition and fees if enrolled in Dental Hygiene.

The Intent to Plan a Bachelor of Science in Social Work Degree is being drafted for submission to the Higher Education Policy Commission.

A Dance Minor is being developed in Arts and Communications. We hope to have approval of this addition in 2007-08.

The following are scheduled for Academic Program Reviews:

- a. By the Board of Governors:
 - SBA/Business Information Systems
 - Social Science

- b. Internal:
 - Criminal Justice
 - Chemistry
 - Math

7. Enrollment Update:

Dr. Carpenter gave projected numbers for the 2007 semester. The current number for first year students is 525, but will probably come in at approximately 505. This drop accounts for panicking freshmen. The overall headcount enrollment trend looks to be approximately 2,350. Dual credit programs are counted differently in the headcount, and although they are not a significant part of the student population, as of today, here, full-time we are 62 students ahead of this time last semester, and above the final headcount for last year.

Housing is up 5% at approximately 1,080 students. Transfer headcount at this time last year was 242 and is currently 262 students. We have had to resort to getting creative to get people into the residence halls. The ACT/SAT, GPA percentages of incoming students are the top 25% of their class. Scores are consistent except for the SAT since only a small portion of students take the exam.

Overall, we are up about 5%, first year students up 5%, and housing up 5%. Dr. McCullough stated that West Liberty could see the largest set of student increases in the state. The Admissions staff and other campus groups in place make it easy to sell West Liberty; from Donna's office, to Pat's, the students and faculty. They all do an outstanding job of marketing the institution. Ms. Exley gave all involved every credit in the world with the huge issues of enrollment and retention. We were not enjoying these conversations three years ago.

8. Budget and Finance:

Mr. Henry reported that the fourth quarter cash went down this year by one-half million for the first time in the five years he's been at West Liberty. This was due to projects coming to an end and the payout, all of which came from overruns in various projects. There's not much we can do at this point, but the reserves are up, and in meeting with the president we will continue to build reserves. Currently we have just under three months reserves built up with a goal of six to nine months. Total assets went up.

Total assets went up and revenue went up \$200,000 more than budgeted. With a conservative budget this is a good sign with better revenue than anticipated. Supplies and other services are up substantially due to labor contracts and items needing completion.

Net assets went up \$1.2 million, which comes from the operating budget and the private sector net income. The field work is going on now for the unaudited fourth quarter statement. Auditors will be here next week working on the audit so numbers could change slightly. On the Statement of Cash Flows you will see how West Liberty spends its money. If you have any questions please e-mail them to Mr. Henry.

Mr. Capehart stated that a Budget Committee was put together in the most recent President's Council meeting. This committee will meet once a week to monitor the budget and changes so we do not go a long period of time and problems develop. He has met with Pat on several occasions, and when a problem developed a few years ago prompting the layoffs, this was due to the reserves being depleted. Pat has managed to build the reserves to around three months. We would like to build those reserves to a year. In speaking with the chief economist of West Virginia, he is predicting this year and next to be fine, but the flat time is about two fiscal years out. We have put together some rough scenarios so we could start saving and building reserves if we have problems such as air conditioning units going out, etc. We could address these problems with the reserves and avoid the tragedy that took place several years ago. We need to be fiscally responsible and have cash reserves.

9. Expanded Metro Rate*:

A "Metro Rate" representing a \$2,000 annual discount (\$1,000 per semester) in the tuition and fees for full-time students currently applies to students residing in Belmont and Jefferson Counties in Ohio and Washington and Allegheny Counties in Pennsylvania.

The proposed expanded Metro Rate would include Monroe and Columbiana Counties in Ohio and Beaver and Greene Counties in Pennsylvania and would be applicable for the 2008-09 academic year. This discount would apply to all full-time students (residing in the above-listed counties) attending West Liberty State College and would be prorated for part-time students.

ACTION ITEM III:

A motion to approve the Metro Rate for the 2008-09 academic year as stipulated was then made by Roseanne Keller and seconded by Michael Stolarczyk; motion passed unanimously.

J. D. Carpenter indicated that this is a natural expansion to these counties in West Virginia and Pennsylvania. We hope to expand beyond these counties with the continued success of the metro rate to drive enrollment and the bottom line tuition revenue enhancement. The downside of the metro rate is almost negligible since there are a limited number of students from these counties right now. The upside is the market penetration.

10. Smoking Policy * (30-day comment):

Based on *West Virginia Code* and Higher Education Policy Commission rule, this policy document must be reviewed and disseminated to constituent (faculty, staff, and student) groups for comment prior to its final adoption by the Board of Governors. The WLSC Board of Governors is asked to approve the dissemination of this document for comment. Following a 30-day period for the receipt of comments, the Board of Governors will take final action on this policy.

Dr. Carpenter stated that there was a healthy discussion on this matter going into this evening's meeting. What he heard come out of it was that there is a willingness to entertain a motion to place the policy out for 30-day comment with the understanding that a committee will be formed to look at the policy, and knowing the committee will come back with ideas and suggestions before the policy is approved. Everyone will have a chance to review these suggestions and give the committee their assignment.

ACTION ITEM IV:

A motion to approve the dissemination of the revised *Tobacco Use and Guidelines* to constituent groups for comment was then made by Brian Joseph and seconded by Beverly Burke; motion passed unanimously.

11. SGA Alcohol Proposal:

Dr. Carpenter stated that from a conversation this afternoon, we believe we need one more meeting to go over this proposal and from there the suggestion be to move forward with something very clearly labeled a trial basis. The final creation of the policy would be through the president, directed by his designee and the committee. We would come back with suggested language and that again, would be very clearly indicated as a trial basis that can be taken away at any time for any reason. Between now and the next meeting campus groups and the committee would start looking at some language if the Board would agree to do so. Ms. Exley stated that this issue was not on the agenda as an action item since the new members are not up to speed. If the issue is tabled one more time we cannot go beyond the October meeting for action on this item.

A motion to table action on the Alcohol Policy until the October 2007 meeting of the West Liberty State College Board of Governors was then made by Jim Compston and seconded by Beverly Burke; motion passed unanimously.

12. I-70 Project Update:

Dr. Lukich stated that nothing of substance has taken place on the I-70 project. An update was given to new board members in today's orientation and President Capehart is working locally with the Regional Development Agency on building at The Highlands. With the possibility of university status this would be where we would hold our graduate classes and house the science center. We are in the early negotiation stage and should have a few more details and a chair person appointed for a committee by October. This person will attend the Board meetings and keep the group informed of the progress on this project.

Ms. Exley stated that the Board had previously established a Finance Committee. She would like to establish a Campus Life Committee with members of the Board of Governors to assist J.D. and anyone else dealing with issues on campus. The Bylaws say this would be subject to the approval of the Board. This Committee could be created this evening, not necessarily having anyone named to serve but formulate the committee in concept. She then asked if anyone would entertain a motion that we have a Campus Life Committee as part of the Board of Governors.

A motion to establish a Campus Life Committee was then made by Roseanna Keller and seconded by Mike Turrentine; motion passed unanimously.

13. Adjournment:

Ms. Exley noted how wonderful today's orientation went. It was full of great things, wonderful people, and again welcomed the new members of the Board. This group will be working through many healthy issues, all to the glory and future of West Liberty State College. We appreciate everything the Board members do for the College.

A motion to adjourn was then made by Brian Joseph and seconded by Jim Compston; motion passed unanimously.

Lynne Exley _____
Chair

Secretary

**West Liberty State College Board of Governors
Executive Committee
Vance Memorial Presbyterian Church
Conference Rm. B, 905 National Road, Wheeling, WV
August 22, 2007**

Executive Committee Members: Lynne Exley, John Moore, Bernie Twigg

WLSC Administrators: Robin Capehart, John McCullough

Legal Counsel: John Gompers

1. Ms. Exley called the meeting to order at 8:00 a.m.
2. First-time freshmen could exceed 500, and total headcount enrollment should increase by at least 1%.
3. Three new appointments have been made to the Board by the Governor: Brian Joseph, John Larch, and Michael Stolarczyk.
4. Appointments need to be made to the Finance Committee, and two new committees may need to be established: Campus Life Committee and Colonial Heights Committee.
5. An all-day program for new and continuing BOG members will be held on campus on August 29, 2007, preceding the regular BOG meeting.
6. President Capehart is reviewing the operations of the Development Office and utilizing Chick O'Data, an experienced consultant to assist in a possible restructuring. Chuck Jeswilkowski is moving to the Athletics Department.
7. Committees for the Science Center were assigned by the President, and they are expected to provide reports regarding those assignments.
8. The president will be meeting with WV Coal Association representatives regarding possible leasing of this Foundation-owned property.
9. The university status initiative is moving forward in a positive fashion, with a number of the criteria having been met. HLC/NCA approval of our "Request for Institutional Change" will enable us to offer our first stand-alone graduate program.
10. The Foundation report regarding relationships, legal and operational, need to be carefully defined and refined. The president is reviewing this in detail with the Foundation Executive Committee.
11. The HVAC project for Main Hall is nearing completion, as is the renovation work at Colonial Heights. Paving projects will continue into October. Renovation work at Beta Hall is nearing completion.
12. Preliminary work is being done on the proposed FY '09 budget.
13. Several certificate programs providing for professional development seminars/workshops are being developed in the areas of nonprofit administration, entrepreneurship, fund-raising, and environmental science. These are logical extensions of the College into the greater Wheeling area and the state.
14. A procedure is being developed for background checks to be conducted on all new full-time hires.
15. The Executive Committee went into executive session to discuss a personnel matter.
16. The meeting adjourned at 9:55 a.m.

Lynne Exley

Chair

Secretary

Inaugural Address
by
Robin C. Capehart, J.D., LL.M.
33rd President of West Liberty State College

Saturday, October 6, 2007

Chancellor Noland; Chairperson Exley; Members of the Board of Governors; Faculty and Staff and students and supporters of West Liberty State College; Distinguished Guests; Family; and Friends.

Fifty years ago next month, my Dad and Mom loaded up our '52 Ford and moved our family to a small apartment in Moundsville, West Virginia. Eventually we settled into a house on Clearview Heights in Marshall County where my Mom still lives today.

My Dad worked shift work at a power plant and coached a little league baseball team. My mom washed our clothes and hung them out to dry on the clothes line out back of our house. She scrubbed the floors and cooked our meals and took us to Sunday School in the one car we owned.

Together, they saved and saved and often did without so that their kids could have the opportunity to have something they never had – a college education.

My story isn't unique or exclusive. It's a story that can be told by countless numbers of sons and daughters of workers who made the down payment on their children's' futures with the sweat of their brow in the steel mills and the factories and the coal mines and the power plants of the Ohio Valley.

Many of these sons and daughters were the first in their family to earn a college diploma and found the opportunity to fulfill their parent's dream here amongst the green rolling hills of the northern panhandle where we gather today.

Truly, West Liberty State College means so much to so many people.

Over the last several months, it seems like there hasn't been a day gone by that a grateful graduate; a proud parent; a dedicated faculty member; or a devoted staff person has expressed to me their affection and appreciation for this institution.

Their love for West Liberty State College indeed magnifies the duty and responsibility that I assume here today.

That's why, it's with a deep sense of honor and gratitude, that I stand before you today as the 33rd President of West Liberty State College and I pledge to you with a profound feeling of commitment and allegiance to steadfastly keep and cherish the trust which you've graciously bestowed.

On this occasion, I'd like to take a few moments to pay tribute to my wife, Saun, and my daughter, Emily.

Saun, over the past 13 years, you've supported me through the twists and turns of my career and you've endured endless nights when my work took me away from home. Thank you for your love, your patience and your willingness to share in our service to your alma mater.

Emily, you've sacrificed the comforts of the neighborhood in which you grew up to become a part of this community. I only hope that in return you'll find life on a college campus to be a valuable and

rewarding experience from which you can benefit as you move through your teen years and on towards young adulthood – which, for the sake of your father, I hope will proceed at a very slow pace.

I would also like to thank my Mom for her care and encouragement that started during my earliest years and continues to this day.

And may we also share this moment with my Dad and my sister, Kathy; both of whom left this world far too early, but I'm confident they're looking down on us today with a smile on their face and pride in their hearts.

Just before the first shots of America's War of Independence were fired, a handful of pioneers searching for productive farmland carved out a small community in the western frontier of Virginia.

As more settlers moved in, the town first known as Black's Cabin and later called "West Liberty" began to grow. In 1776, it became the first county seat of Ohio County – a distinction it would hold for 22 years.

Notwithstanding this growth, community leaders knew that if West Liberty wanted to continue to expand and extend its influence, it needed two additional institutions: churches and schools.

A number of itinerant preachers quickly appeared each of whom shared one common interest: education. They knew that if an untamed frontier was to become a thriving and prosperous community, their followers would have to know how to read - and read the Bible, in particular.

After several schools appeared and disappeared during the formative days of the town, a Presbyterian pastor and educator named Reverend Nathan Shotwell eventually came forward and through his efforts, West Liberty Academy was chartered by the Virginia Legislature on March 30, 1837.

The challenges of these early pioneers were many. In its first year, the Academy lacked a school house, so the faculty - consisting of Reverend Shotwell and his wife - taught classes to the initial group of sixty-five students in the main room of their home.

A year later, the generosity of the townspeople produced a new school building only to be destroyed by fire two years later.

Despite these trials and tribulations, Reverend Shotwell, his wife, the trustees and benefactors of West Liberty Academy endured.

As time passed, their successors would, likewise, face a number of fiscal, economic and political challenges.

Yet, despite wars and depressions; through good times and down times; West Liberty State College has not only persevered, but prospered - fueled not by an abundance of material wealth that may characterize some colleges and universities, but by its keen and unending sense of purpose and its unwavering commitment to academic excellence; a high quality student life; and a strong and compelling bond between the College and the community.

Today, technology and the rapid growth of the global community have created a new frontier in education not unlike the challenges that stood before Reverend Nathan Shotwell, in terms of unknown obstacles and uncertainties.

In the spirit of our predecessors, we're confident that we can meet these challenges if we commit ourselves to the same values that have served this college well for over 170 years.

More specifically, however, our commitment to academic excellence must include an assurance that our students will be offered quality disciplines that are relevant to the economic environment of the future; and that our graduates will possess the communication and critical thinking skills and the broad base of knowledge that's necessary to compete and thrive in the world they'll confront.

Moreover, our commitment to academic excellence must include a strong and focused effort to provide the personal and professional resources necessary to attract and retain the same high quality faculty and staff that has characterized this institution throughout its history.

Our commitment to a high quality student life must include providing additional opportunities for real life experiences in the student's academic life; and elevating their campus experience to a level of excitement and satisfaction that will create a union of spirits that they can carry with them for the rest of their lives.

And our commitment to our community must include assuming the role of a good citizen by actively engaging in initiatives that address many of the social problems that plague our area; by seeking out partnerships with the business community and government entities to assist in their efforts to provide an economic environment conducive to growth and opportunity; and by training and supplying professionals in areas of demand and entrepreneurs who can ignite and sustain a bright and prosperous future.

In additions to the challenges, the new frontier in education will also create fresh and exciting opportunities. It was the prospects of a more productive, prosperous and fulfilling life that led our predecessors to persist and overcome the difficulties they faced.

Likewise, as stewards of this College and heirs to a great tradition, we are duty bound to join together to not just address our problems – but to prudently seize the opportunities that lie before us and pursue success, not survival; excellence, not just mere existence; to transform a good institution into a great institution.

I am mindful that the journey into the new frontier of education will be difficult.

But, I'm reminded of a presidential candidate who once in 1960 stood on a chair in front of Rogers Hall on a bright spring day and addressed the students of West Liberty State College.

Two years later as President, John Kennedy would speak of the challenges of a new frontier – in that case, a new frontier in space.

Speaking at Rice University he said:

“We choose to go to the moon in this decade and do other things, not because they are easy, but because they are hard, because the challenge is one that we are willing to accept; one we are unwilling to postpone, and one in which we intend to win.”

Madame Chair and members of the Board of Directors; fellow administrators and members of the faculty and staff; benefactors and supporters of West Liberty State College – Let us join together to in a common vision:

We shall choose to move from a good college to a great university, not because it's easy, but because it's hard; because the challenge is one that we're not only willing to accept, but that we must accept; it's one that we're unwilling to postpone; and one in which – with God's guidance - we intend to succeed.

Thank you very much.

UNDERGRADUATE TUITION AND FEE WAIVER REPORT

2006-07

General Academic Ability									
BANNER ID	Last Name	First Name	Hometown	State	Residency	Waiver	Award	Financial Need	
@00027267	Antill	Courtney	Powhatan Point	OH	Out State	1	3360	No	
@00015337	Bartels	Jacqueline	St. Clairsville	OH	Out State	1	3360	Yes	
@00029645	Bell	David	Cumberland	OH	Out State	1	3360	Yes	
@00026498	Blazak	Adam	Youngstown	OH	Out State	1	9430	Yes	
@00035949	Bugaj	Lindsey	Bridgeport	OH	Out State	1	3360	No	
@00005598	Busby	Karlynn	New Castle	PA	Out State	1	3360	Yes	
@00028907	Clark	Richard	Solon	OH	Out State	1	3360	No	
@00006106	Cunningham	Jade	Williard	OH	Out State	1	3360	Yes	
@00023618	Curtis	Justin	Bulger	PA	Out State	1	3360	No	
@00031997	Drake	Jaron	Martins Ferry	OH	Out State	1	9430	Yes	
@00038606	Ferrebee	Ryan	Hopedale	OH	Out State	1	9430	Yes	
@00028821	Forgrave	Adrienne	Rushville	OH	Out State	1	3360	No	
@00023930	Freeman	Ashley	Salineville	OH	Out State	0.5	1680	Yes	
@00024871	Gretchen	Tabetha	Adena	OH	Out State	1	3360	Yes	
@00017281	Groves	Zachary	Jerusalem	OH	Out State	1	3360	No	
@00034216	Haas	Deniele	Louisville	OH	Out State	1	9430	No	
@00021077	Harrington	Jennifer	Prosperity	PA	Out State	1	3360	No	
@00040583	Kane	Michael	Bolivar	OH	Out State	1	9430	No	
@00015922	Krasevec	Todd	Wheeling	WV	In State	1	3946	Yes	
@00026455	Lutz	Amber	Martins Ferry	OH	Out State	1	9430	No	
@00035856	Martin	Karissa	Woodsfield	OH	Out State	1	9430	Yes	
@00026337	Michel	Karen	Butler	PA	Out State	1	3360	No	
@00007132	Moore	Ashley	New Matamoras	OH	Out State	0.5	1680	Yes	
@00045961	Neifeld	Brandon	Pembroke Pines	FL	Out State	1	9430	No	
@00025852	Pawloski	Gretchen	Marietta	OH	Out State	1	3360	Yes	
@00014971	Perry	Lisa	Chesapeake	OH	Out State	1	3360	Yes	
@00027815	Petardi	Jenna	Pickerington	OH	Out State	1	9430	Yes	
@00037774	Phillips	Rachel	Sycamore	PA	Out State	1	9430	No	
@00006669	Ryan	Calli	Elyria	OH	Out State	1	880	Yes	
@00026443	Schockey	Emily	Bellaire	OH	Out State	1	3360	Yes	
@00016515	Schwaben	Megan	Woodsfield	OH	Out State	1	3360	Yes	
@00012171	Straney	Anne	Wintersville	OH	Out State	0.5	1680	Yes	
@00017273	Van Camp	Jennifer	Sardis	OH	Out State	1	3360	Yes	
@00017519	Weithman	Beverly	Attica	OH	Out State	1	3360	Yes	

@00021940	Wiggins	Samantha	Grove City	OH	Out State	1	9430	Yes		
@00016941	Woods	Corrie	Martins Ferry	OH	Out State	1	3360	Yes		
@00025663	Young	Emily	Olmsted Falls	OH	Out State	1	9430	No		
@00028296	Zheng	De Xiong	Bridgeport	OH	Out State	1	3360	Yes		
	Total					36.5	\$ 193,586			
Academic Ability - Creative Arts										
@00007365	Bear	Benjamin	Nokesville	VA	Out State	1	3360	Yes		
@00017090	Benyo	Jeremiah	Wheeling	WV	IN State	1	1290	Yes		
@00022173	Braden	Jennifer	Wheeling	WV	IN State	0.5	645	Yes		
@00024741	Gagich	Jesse	Hickory	PA	Out State	1	3360	Yes		
@00040751	Gardner	Jonathan	Wheeling	WV	IN State	1	1290	Yes		
@00006347	Hirschbach	Lisa	Jewitt	OH	Out State	1	3360	Yes		
@00007288	Keeling	Ryan	Fairmont	WV	IN State	1	1290	Yes		
@00006461	Lightfritz	Cassandra	Hopedale	OH	Out State	1	3360	Yes		
@00042436	Marker	Michael	Steubenville	OH	Out State	1	3360	No		
@00027165	McVey	Sean	Coshocton	OH	Out State	1	3360	Yes		
@00011158	Rose	Brittany	Benwood	WV	IN State	1	1290	Yes		
@00041419	Simons	Jacob	Avella	PA	Out State	1	3360	Yes		
@00017390	Stollar	Thomas	Wheeling	WV	Out State	1	3360	Yes		
@00017390	Taylor	Nicolas	Wheeling	WV	IN State	1	1290	Yes		
@00017080	Whetstone	Joshua	Millersport	OH	Out State	1	4376	Yes		
@00007339	Wilkinson	Shannan	Wheeling	WV	IN State	1	1290	Yes		
	Total					15.5	\$ 39,641			
Athletic Ability										
@00018701	Alcorn	Heather	Centerville	OH	Out State	1.25	4200	Yes		
@00020768	Banal	Christopher	Wheeling	WV	IN State	0.16	214	No		
@00032583	Banks	Almonzo	Washington	DC	Out State	1.37	3990	Yes		
@00023281	Banks	Darren	Collingswood	NJ	Out State	0.5	1680	Yes		
@00006753	Barker	Andrew	Alliance	OH	Out State	0.33	560	Yes		
@00023090	Besece	Clark	Dillonville	OH	Out State	0.5	1680	Yes		
@00023112	Binggeli	Daniel	Olmstead Falls	OH	Out State	1	3360	Yes		
@00028574	Birchfield	Sahana	Gallipolis Ferry	WV	IN State	0.16	214	No		
@00018541	Blair	Christopher	Weirton	WV	IN State	1	1290	No		
@00008933	Bolyard	Scott	Ravenswood	WV	IN State	0.5	645	No		
@00034983	Cannon	Drew	New Lexington	OH	Out State	1	3360	No		
@00045596	Castelamare	William	West Liberty	WV	Out State	0.25	840	Yes		
@00004655	Clark	Thomas	Solon	OH	Out State	0.5	1680	No		

@00008115	Darrah	Michael	Rootstown	OH	Out State	1	3360	Yes		
@00026668	Davis	Scott	Williamstown	WV	IN State	0.12	161	Yes		
@00042498	Delbrugge	Jonathan	Ellicott City	MD	Out State	1	3360	No		
@00029344	DeSimone	Samuel	Verona	PA	Out State	0.5	1680	No		
@00018720	Dixon	Kevin	Reston	VA	Out State	1.37	4620	Yes		
@00046177	Elisha	Robert	Van Nuys	CA	Out State	1	3360	Yes		
@00014234	Farina	Reneee	Boardman	OH	Out State	1	3360	Yes		
@00017967	Ferguson	Drew	Rocky River	OH	Out State	1	3360	No		
@00042344	Fishbeck	Marcus	Angleton	TX	Out State	0.5	1680	Yes		
@00022900	Gardner	Tyson	Uhrichsville	OH	Out State	0.5	1680	Yes		
@00036002	Hager	Billy	Ocala	FL	Out State	1	3360	No		
@00038501	Hills	Eddie	Palmetto	FL	Out State	1.25	4200	Yes		
@00028865	Howlett	Ben	Marietta	OH	Out State	1	3360	No		
@00029884	Jackson	Sean	Olmstead Falls	OH	Out State	0.17	560	No		
@00020282	James	Thad	Southington	OH	Out State	1	3360	No		
@00036850	Johnson	Leonard	Harrisburg	PA	Out State	0.62	2100	Yes		
@00006638	Kalvans	Elena	St. Petersburg	RUSSIA	Internat'l	1	3360	No		
@00041429	Karlowksy	Gregory	Charleroi	PA	Out State	1	3360	Yes		
@00023597	King	Kristina	Waterford	OH	Out State	1	3360	Yes		
@00013735	Kokoskie	Gina	Bulger	PA	Out State	0.5	1680	No		
@00041417	Mathey	Michael	Prospect	OH	Out State	1	3360	Yes		
@00023594	Maynard	Shane	Beckley	WV	IN State	1	1290	No		
@00041348	Mirich	Scott	Martins Ferry	OH	Out State	1	3360	Yes		
@00027419	Mitchell	Ronald	Washington	DC	Out State	1	3360	Yes		
@00044464	Moevao	Leviticus	Lakewood	CA	Out State	0.5	1680	Yes		
'@00019536	Morgan	Philip	Youngstown	OH	Out State	0.5	1680	Yes		
@00018648	Nash	Steve	North Versailles	PA	Out State	1	3360	Yes		
@00007326	Nelson	Joshua	Ravenswood	WV	IN State	0.12	161	Yes		
@00040803	Petrella	Ralph	Steubenville	OH	Out State	1	3360	Yes		
@00044865	Ponder	Jarrett	St. Petersburg	FL	Out State	1	3360	Yes		
@00018150	Ranson	Derek	Kenna	WV	IN State	0.25	322	Yes		
@00018989	Roche	Sean	Valencia	PA	Out State	1	3360	Yes		
@00021787	Russell	Lauren	Boys	MD	Out State	1.12	3780	No		
@00027976	San Felippo	Anthony	Oberlin	OH	Out State	0.5	1680	Yes		
@00042478	Shaffer	Frances	Georgetown	PA	Out State	0.12	420	Yes		
@00032936	Staub	Kevin	Wheeling	WV	IN State	0.12	161	Yes		
@00036859	Steinbach	Brad	St. Marys	PA	Out State	1	3360	Yes		
@00021685	Stevens	Renard	Washington	DC	Out State	0.5	1680	Yes		
@00038618	Stewart	Lamar	Brooklyn	NY	Out State	0.12	420	Yes		
@00022821	Street	Charity	Armstrong Mills	OH	Out State	1	3360	Yes		

@00029345	Surra	Douglas	Kersey	PA	Out State	1.25	4200	No		
200222859	Terry	Brandy	Lagrange	OH	Out State	1	3360	Yes		
@00013232	Williams	David	Wheeling	WV	Out State	0.5	1680	Yes		
@00041431	Wolosinczuk	John	Akron	OH	Out State	1	3360	Yes		
@00032595	Woods	Evelyn	Beloit	OH	Out State	1	3360	Yes		
@00022171	Wright	Thomas	Smyrna	DE	Out State	0.5	1680	Yes		
@00020645	Yager	Joshua	Powhatan Point	OH	Out State	0.5	1680	Yes		
@00023238	Zehnder	Robert	Canton	OH	Out State	0.5	1680	Yes		
	Total					45.15	\$ 143,548			
Part-Time Enrollment Employees										
199721715	Miller	Charles	West Liberty	WV	IN State	0.12	155	No		
	Total					0.12	\$ 155			
Siblings										
@00036028	Arnold	Laura	Walker	WV	IN State	1	1290	Yes		
@00015562	Britt	Alyssa	Wheeling	WV	IN State	1	1290	Yes		
@00017693	Sobotka	Ashley	Weirton	WV	IN State	1	1290	No		
@00036099	Tate	Hugh	New Cumberland	WV	IN State	1	1290	Yes		
	Total					4	\$ 5,160			
West Virginia Residents With Need										
@00010103	Bonaventura	Matthew	Follansbee	WV	IN State	1	1290	Yes		
@00018968	Burch	Cheri	Windsor Heights	WV	IN State	1	1231	Yes		
@00020010	Christian	Adam	Wana	WV	IN State	1	1240	Yes		
@00029477	Eller	Jennifer	New Martinsville	WV	IN State	1	1290	Yes		
@00043789	Flesher	Tamra	Paden City	WV	IN State	1	1290	Yes		
@00011518	Flinn	Tony	Williamstown	WV	IN State	1	1290	Yes		
@00043930	Francis	Natascha	Moundsville	WV	IN State	1	1290	Yes		
200022430	Fussell	Rebecca	Frametown	WV	IN State	1	2960	Yes		
@00020363	Goddard	Jody	New Cumberland	WV	IN State	1	1290	Yes		
@00028298	Greenwald	Jessica	Bridgeport	OH	IN State	1	2861	Yes		
@00021508	Icard	Velda	Chester	WV	IN State	1	1290	No		
@00029916	Lemasters	Tina	Cameron	WV	IN State	1	1290	Yes		
@00029782	Litman	J. Jared	Wheeling	WV	IN State	1	2960	Yes		
@00043937	Loy	Julie	Wheeling	WV	IN State	1	1290	Yes		
@00017509	Mancuso	Natalie	Wheeling	WV	IN State	1	1290	Yes		
@00022170	McConnell	Penny	Wheeling	WV	IN State	1	1290	No		
@00012432	Myers	Adam	Moundsville	WV	IN State	1	1390	Yes		
@00016244	Riggle	Jinah	Wheeling	WV	IN State	1	2960	Yes		

Foster Care									
@00041076	Dentice	Bethany	Follansbee	WV	IN State	1	3746	Yes	
@00035336	Garland	Shawn	Mount Hope	WV	IN State	1	1973	No	
@00018215	Jones	Ebony	Phillipi	WV	IN State	1	3746	Yes	
	Total					3	\$ 9,465		

SUMMARY

Number Awarded										
				<u>In State</u>	<u>Out-of State</u>	<u>International</u>	<u>Total</u>			
<u>HEPC 5% Allotment</u>								<u>Total</u>	<u>Need</u>	
General Academic Ability				1	35.5	0	36.5	\$ 193,586	24	
Creative Arts				7.5	8	0	15.5	\$ 39,641	15	
Athletic Ability				3.45	40.7	1	45.15	\$ 143,548	43	
Part-Time Enrollment				0.12	0	0	0.12	\$ 155	0	
Total				12.070	84.200	1	97.270	\$ 376,930	82	
<u>Additional 5% Allotment</u>								<u>Total</u>	<u>Need</u>	
Siblings				4	0	0	4	\$ 5,160	4	
WV Residents w/ Need				27	0	0	27	\$ 47,424	27	
Children of Employees				3	0	0	3	\$ 3,870	3	
Total				34	0	0	34	\$ 56,454	34	
				<u>In State</u>	<u>Out-of State</u>	<u>International</u>	<u>Total</u>		<u>Total</u>	<u>Need</u>
<u>HSTA</u>				8.5	0	0	8.5	\$ 31,841	6	
<u>Foster Care</u>				<u>In State</u>	<u>Out-of State</u>	<u>International</u>	<u>Total</u>		<u>Total</u>	<u>Need</u>
				3	0	0	3	\$ 9,465	3	

Grand Totals

Number Awarded									
				<u>In State</u>	<u>Out-of State</u>	<u>International</u>	<u>Total</u>		
<u>HEPC 5% Allotment</u>				12.070	84.200	1	97.270	\$ 376,930	82
<u>Additional 5% Allotment</u>				34.0	0	0	34.0	\$ 56,454	34
<u>HSTA</u>				8.5	0	0	8.5	\$ 31,841	6
<u>Foster Care</u>				3	0	0	3	\$ 9,465	3
TOTAL				57.570	84.200	1.000	142.770	\$ 474,490	125

**West Liberty State College
Budget Cash Report Fiscal Year 2008
As of October 15, 2007**

	<u>Percent (%) of Budget</u>	<u>Original Budget Totals</u>	<u>Adjusted Budget Totals</u>	<u>Actual Totals</u>	<u>Variance to Budget</u>	<u>Percent Budget</u>
Revenues:						
Tuition and Fees Less Waivers \$327,970	32.61%	11,021,495		5,951,940	(5,069,555)	54.00%
State Government Appropriations	30.49%	8,886,241		3,732,221	(5,154,020)	42.00%
Auxiliary Enterprise Revenues Less Waivers \$376,446	19.34%	6,687,125		4,426,963	(2,260,162)	66.20%
Other Sources	<u>17.56%</u>	<u>939,015</u>		<u>359,866</u>	(579,149)	38.32%
Total Revenues	100.00%	27,533,876		14,470,991	(13,062,885)	52.56%
Expenditures:						
Personal Services	38.48%	12,535,653		2,850,307	9,685,346	22.74%
Fringe Benefits	10.40%	3,265,542		752,290	2,513,252	23.04%
Other	<u>51.12%</u>	<u>11,718,591</u>		<u>3,050,160</u>	8,668,431	26.03%
Total Expenditures	100.00%	27,519,786		6,652,757	20,867,029	24.17%
Net Increase/(Decrease)		<u>14,090</u>		<u>7,818,234</u>	7,804,144	

	Budget Assumptions:	Bond Covenants Compliance %	Covenant Balance	Cash Balance	Actual Percent	Fund #
1	Budget based on 4,300 FTE					
2	Raises 3% on October 1st					
3	Small reserves for Housing/Bonds payments	110%	A	678,166	967,311	143%
		154%	B	60,133	261,825	435%
		163%	C	146,690	873,005	595%
				884,989	2,102,141	

Analysis FY 09 Budgets

NEW ITEMS

Additional Revenue Sources:

Tuition Increase	5.9%	\$ 703,827	
**2150 Students Avg			
Fee Increases	Laptop	\$ 25,000	
Room/Board Increase	5%	\$ 235,440	
State Funding increase		\$ -	
Grants		\$ -	
Total		\$ 964,267	

Wages	Increase	2%	\$ 224,400
New positions: MAC,			\$ 22,500
Benefits		2%	\$ 31,416
Promotions			\$ 50,000
DEAN Position			\$ 90,000
PEIA			\$ -
Retirees PEIA			\$ -
Wages	Adjunct		\$ -
Staff Request			\$ 189,158
Library		5%	\$ 2,100
BRIM			\$ -
Gas	Natural	Electric	\$ 33,432
Accreditation			\$ 22,000
Band width			\$ 12,000
International Recruitment			\$ 12,500
Technology		Laptops	\$ 100,000
Gym Floor			\$ 15,000
Custodial Services		5%	\$ 35,431
Tuition Waivers			\$ 41,332
Operating Expense Increase 1%			\$ 84,254
Band			\$ 70,000
Metro Rate			\$ 104,000
Total			\$1,139,523
Variance			\$(175,256)

Staff Request:

900	Windows/bathrooms	\$0
740	Off sup/Travel	\$431
656	Computer Center	\$48,339
720	School of Education	\$6,062
723	Dr Musser	\$6,577
710	School of Business	\$2,189
731	Arts & Communication	\$12,778
741	DH Supplies	\$3,151
721	Professional Edu	\$1,863
625	Bd of Governor	\$300
650	President's Office	\$13,129
742	Nursing	\$5,000
752	Nursing Lab	\$2,560
735	Dept of Social Science	\$5,322
730	School of Liberal Arts	\$1,008
679	Institutional Research	\$435
636	advertising/software	\$30,500
Various	Student Services (JD)	\$49,514
Total		\$189,158

Equipment	Request
	\$287,500
Copier	\$11,000
Copier	\$3,500
Equipment	\$107,125
Computers	\$9,800
Computers	\$4,000
Total	\$422,925

**4,300 Students for the year 2,300 Fall and 2,000 Spring Semester

EE students account for 1/3 for a student

METRO RATE

Action Item

A "Metro Rate" representing a \$2,000 annual discount (\$1,000 per semester) in the tuition and fees for full-time students currently applies to students residing in Belmont and Jefferson Counties in Ohio and Washington and Allegheny Counties in Pennsylvania.

A proposed expanded Metro Rate to include Monroe and Columbiana Counties in Ohio and Beaver and Greene Counties in Pennsylvania, applicable for the 2008-09 academic year, as approved at the August 2007 BOG meeting.

A further proposed expanded Metro Rate would include Guernsey County in Ohio. This discount would apply to all full-time students residing in this county attending West Liberty State College and would be prorated for part-time students.

Proposed Resolution: *Resolved*, that the West Liberty State College Board of Governors approves the Metro Rate for the 2008-09 academic year as stipulated.

Timeline on Student Government Association Alcohol Proposal

- October 18, 2006. Presentation made to the BOG by Student Government Association to allow an area in Beta Hall to be designated for those of legal age to consume limited amounts of alcohol. Board Chair established committee chaired by Dr. Carpenter. Committee to be comprised of various campus constituencies and was charged to return to the Board with a recommendation.
- December 11, 2006. Subcommittee reported back to the Board. Since the original meeting, it was discovered that the President has the ability, under current policy, to designate such an area or a request. Therefore, the approach was not to pass Student Government's original plan, but to simply provide a vote of support for the President to allow such a plan to be implemented, with the plan being designed and approved by the Subcommittee. Faculty Senate did not approve this concept (of SGA's plan, not necessarily the concept of such a plan) , neither did Classified Senate. Student Government support was overwhelming. The Subcommittee voted 5-3 in favor with 2 abstentions. Suggestion made to put on BOG agenda as an action item for February.
- February 7, 2007. In the interim between meetings, Professor Jean Bailey was asked to collect additional research and present it to the Board, in the form of a type of market analysis. No action was taken on the proposal.
- April 25, 2007. Two students from Professor Bailey's class presented the results of their research project. Staff respondents voted no by a 3-2 margin. 71% of parents responded that the presence of alcohol would have no impact on their decision concerning colleges for their students. There was no quorum, so no action was taken.
- June 13, 2007. Given changes in Board membership, a motion was made and passed to table this item until the August meeting.
- August 29, 2007. This timeline and background information distributed to Board members, with discussion during the BOG Retreat. Agreement on all sides to not take action until new members had an opportunity to review for the October meeting.