

Minutes
WEST LIBERTY STATE COLLEGE
BOARD OF GOVERNORS
Saturday, November 15, 2003

ATTENDANCE:

Board Members: Brad Blair, Al de Jaager, Jim Frum, John Gompers, Roseanna Keller, Mary Kosar, Larry Miller, John Moore, Eric McCartney, Larry Miller, Dan Joseph

Unable to Attend: Will Turani

Administration/Faculty/Staff: Richard Owens, Bassam Deeb, Patrick Henry, John McCullough, Genny McIntyre

1. **Call to Order:** Chairman Frum called the meeting to order at 9:00 a.m.

2. **Approval of Minutes:**

Full Board
10/10/03

Executive Committee
None

ACTION ITEM I:

Mr. Frum asked if there were any changes to the minutes. No changes were suggested and the minutes were approved. No motions were made.

3. **President's Report:**

Dr. Owens and other state college presidents will be in Charleston on Monday, November 17 to present their arguments against any further cuts to higher education. They are also suggesting other ways to generate revenue and save state dollars by improved business practices such as reducing duplicate forms and other redundancies. Conversations with state legislators suggest that state colleges may be moving to a three-tiered system: selective, traditional, and open admission. This system will create some funding and marketing issues. Most institutions will seek to be in the selective category. This issue is already being discussed internally since a decision will most likely have to be made soon.

4. **Academic Update:** (John McCullough)

The Dental Hygiene program is up for accreditation review in December. They recently completed their self-study. The Teacher Education program will be reviewed by the NCATE accreditation team in April. They are currently involved in intensive preparation assimilating volumes of information. The College has provided assistance for Teacher Education accreditation by hiring a new faculty member and with the support of Foundation dollars. Our current financial situation will no doubt be a concern of the NCATE accreditation team.

Solid planning continues for the BIS Program in the School of Business Administration. Bob Barnabei, coordinator, is developing an itinerary for work-force development meetings and with prospective students from area high schools, community colleges, business and industry. Physical plans for new computer labs in Main Hall and the Warwood Center are being established. The formal degree proposal will be brought to the BOG at the January meeting.

The Distance Education Committee, comprised of faculty and classified staff, is developing strategies for development of distance education courses aimed primarily at the non-traditional student. Marcia Hoover, Coordinator of IT/Distance Education is working closely with Mark Williams as co-chairs of the Committee in preparation for our first electronic courses this January. Courses include: two in CIS, one in accounting, one in music appreciation.

A formal proposal as part of a master grant designed to bring money to the School of Sciences is being considered. West Liberty and three other institutions would be designated as undergraduate research institutions. Earning this designation could be very advantageous for WLSC, especially in terms of marketing to prospective science students and in bringing needed funds to the College. Dr. Robert Kreisberg and Dr. Donna Lukich have dedicated a great deal of time in this effort.

The HEPC/BOG Academic Program Review for Clinical Laboratory Science, Criminal Justice, Exercise Physiology, Board of Regents Degree, and the Interdisciplinary Studies Program Degree are being prepared. The results of these reviews will be brought to the BOG in February or March of 2004 for Board approval. Concurrent with these are several internal program reviews including: English, Communications, Dental Hygiene, and Graphic Design. These reviews, internal and external, are critical to maintaining the academic quality of our programs and to assessing the programs.

5. **Bond Implementation Committee Update:** (Patrick Henry)

The Bond Implementation Committee, responsible for the coordination of all capital improvements, has established the following:

1. Mansuetto roofing has begun preparation work on Bonar roof.
2. Architectural work for Curtis Hall is expected in December with bids to award construction work schedule for late December.
3. Rogers and Boyd Halls internet wiring will be completed on November 18, 2003. A letter has been prepared to notify occupants of the information and students are being encouraged to log-on to the network on November 19.
4. Work on internet access drilling for Hughes Hall is scheduled for the December break.
5. Preparation work within the facilities operation has begun regarding elevators, fire safety upgrades, and quad lighting.

Note: Mr. Gompers discussed the importance of continued recruitment efforts to the success of the bond initiative through maintaining and increasing enrollment. He requested that a report be prepared for the BOG by the first of the year on recruitment efforts and strategies.

6. **BOG Finance Committee Update:** (Brad Blair/Patrick Henry)

Bond Council will have to pay out \$832,000 in bond money this year. If we maintain our enrollment, there will be a surplus this year. However, a surplus cannot be guaranteed for future years. The bond money is restricted with specific priorities and cannot be included in the general operating fund.

7. **Audit Report:** (Patrick Henry)

We were hoping to have a representative from Deloitte and Touche present the audit finding to the Board, but this is not possible since the audit is not complete. We expect that it will be finished by next Friday, November 21. We have been experiencing problems with the Banner implementation. As a result, we have had to review information by hand because we cannot get the reports out of Banner. We are finding problems with the system that will be corrected for the future.

8. **Honorary Degree:** Per WLSC Policy 238, "Guidelines for Honorary Degrees and Recognition," the Honorary Degrees and Recognition Committee met to review the nominations of Ohio County Administrator Gregory L. Stewart and Andre' Raphel Smith, Music Director of the Wheeling Symphony Orchestra, to receive honorary degrees of Doctor of Humane Letters (D.H.L.) from West Liberty State College. Mr. Stewart is the featured speaker at the December 2003 commencement and Mr. Smith is the featured speaker for the May 2004 commencement. The Board is asked to approve these nominations.

ACTION ITEM II:

Resolved, That in affirmation of the recommendation of the Honorary Degrees and Recognition Committee and the President of the College, the West Liberty State College Board of Governors authorizes the conferral of an honorary Doctor of Humane Letters (DHL) degree from West Liberty State College at the December 2003 commencement to Ohio County Administrator Gregory L. Stewart, and at the May 2004 commencement to the Music Director of the Wheeling Symphony Orchestra, Andre' Raphel Smith. A motion to approve the nominations was made by John Moore and seconded by Roseanna Keller; motion passed unanimously.

9. **Possible Executive Session:** Pursuant to WV Code 6-9A-4 subsection b-2-A, the Board adjourned to Executive Session.
10. **Adjournment:** The regular meeting adjourned at 10:00 a.m.

Jim Frum _____
Chair

John Moore _____
Secretary

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