

**WEST LIBERTY STATE COLLEGE
BOARD OF GOVERNORS**

**May 11, 2007
8:00 a.m.**

**WesBanco Conference Room
One Bank Plaza, Wheeling, WV**

AGENDA

If you are unable to attend, you may call in and join the meeting by telephone.

The number is **1-888-242-1836 - Access Code #271076.**

1. Call to Order
2. Approval of FY 2008 Budget*
3. Academic Program Review Approvals*
4. Adjournment

*Action Items

Analysis FY 08 Budgets

Additional Revenue Sources:

Tuition Increase 5.9% \$ 665,425

2150 Students per semester

Fee Increases \$ 37,500

Room/Board Increase 5% \$ 225,000

State Funding increase 1.7% \$ 146,832 HEPC

Reverse one time expenses (Pres. Search) \$ 43,000

One Time State Money Raises \$ 177,920 HEPC

Total \$1,295,677

University Status Cost

*Adjunct \$50 per hour 26,500

Catalog 4,500

Development increase to 1FTE \$ 20,000

ASRC Equipment 5,000

Promotion 4,500

Wages – Increase 3.0% 10/1/2007 \$ 311,060 658

HR Software 23,000

Benefits – Increment/FICA/Retire 10/1/2007 \$ 48,073 673

Admissions 10,000

Promotions \$ 65,000 **New**

Campus life 12,000

PEIA \$ - 955

*Housing Reserve 50,000

Retirees PEIA increase \$ 26,411 600

Fine Arts Roof 100,000

New Proposals \$ 226,500

Totals 226,500

Staff Request \$ 61,388 656

Technology Switches 38,000

Library 5% \$ 2,100 636

Advertising 2,450

BRIM \$ (18,677) 635

Personal Services 2,066

Sodexho 2% \$ 32,500 380

Office Supplies 200

Winans-Contract Extension Beta 900x11 \$ 9,900 660

Advertising 6,972

Utilities/Gas Natural- \$38,000/Water-\$12,000 \$ 50,000 710

Office Supplies 500

Accreditation \$ 18,000 900

Pest Control 200

Tuition Waivers \$ 41,332 720

Travel - Education 2,000

Metro Rate \$ 388,000 658

Travel - HR 1,000

Total 9,000

Total \$1,281,587 656

Electronic - Database 8,000

Totals 61,388

Variance \$ 14,090

West Liberty State College Board of Governors
April 25, 2007

PROGRAM REVIEW

B.S. in Mathematics

Action Item

The B.S. in Mathematics program is up for five-year program review approval before the West Liberty State College Board of Governors.

The Academic Affairs Committee has made institutional recommendations and the rationale for these recommendations for this program.

Proposed Resolution: *Resolved*, that the West Liberty State College Board of Governors approves the program review recommendation for the B.S. in Mathematics for continuation of the program at the current level of activity.

PROGRAM REVIEW

B.A. in Mathematics Education

Action Item

The B.A. in Mathematics Education program is up for five-year program review approval before the West Liberty State College Board of Governors.

The Academic Affairs Committee has made institutional recommendations and the rationale for these recommendations for this program.

Proposed Resolution: *Resolved*, that the West Liberty State College Board of Governors approves the program review recommendation for the B.A. in Mathematics Education for continuation of the program at the current level of activity.

West Liberty State College
Board of Governors Program Review
Summary Report

Academic Program/Degree: Bachelor of Science-Mathematics/Bachelor of Arts-
Secondary & Middle School Education

BOG Approval Date: April 25, 2007

Recommendation: Continuation of the program at the current level of activity

Rationale for the recommendation is based upon the following:

Strengths of the Program:

1. Addition of the Capstone Course to assess students
2. High placement rate of graduates into teaching positions and in graduate school
3. Technology enhancements provided to classrooms and math computer lab, including a shared classroom with the BIS Program
4. Excellent portfolios developed by the Secondary Education Math majors in regard to “The Teacher Work Sample” (TWS) as compared to other education majors
5. High scores on PRAXIS—professional component and most content areas

Weaknesses of the Program:

1. Low scores on PRAXIS in “Functions and Calculus”
2. Lack of a comprehensive assessment plan for students in mathematics

Recommendation: Continuation of the program with corrective action—a follow-up
assessment report in AY 2007-08

West Liberty State College Board of Governors
April 25, 2007

PROGRAM REVIEW

B.S. in Chemistry

Action Item

The B.S. in Chemistry program is up for five-year program review approval before the West Liberty State College Board of Governors.

The Academic Affairs Committee has made institutional recommendations and the rationale for these recommendations for this program.

Proposed Resolution: *Resolved*, that the West Liberty State College Board of Governors approves the program review recommendation for the B.S. in Chemistry for continuation of the program at the current level of activity.

West Liberty State College
Board of Governors Program Review
Summary Report

Academic Program: Bachelor of Science-Chemistry and Bachelor of Arts-Chemistry Education

Date: April 25, 2007

Strengths of the Program:

1. 100% of graduates are admitted to graduate school or employed upon graduation.
2. Participation in a WVINBRE grant that has provided \$510,000 thus far, excluding indirect monies. The primary benefit of this grant has been support for undergraduate student researchers. Additionally, funding has provided for enhancements to technology in Chemistry.
3. Addition of a capstone course to assess graduates
4. Availability of numerous instruments used in chemical laboratories for student use during their degree program.

Weaknesses of the Program:

1. Lack of assessment data historically.
2. Lack of computers connected to lab instruments. Presently, the equipment uses antiquated recorders.

Recommendation: Continuation of the program with corrective action—a follow-up assessment report in AY 2007-08

West Liberty State College
Board of Governors Program Review
Follow-up Assessment Reports

Date: April 25, 2007

Each of the following Academic Programs was directed to provide a follow-up assessment report as a condition of continuation of the Program:

- English
- Social Sciences
- Graphic Design
- Communication
- Psychology

Following review of these reports, It is evident that assessment methods have been incorporated into all of these programs; however, the outcomes of the assessments are not reported. Reports are largely descriptive in nature. The Campus-wide Assessment Committee is coordinating activities to strengthen assessment planning and reporting for those programs with deficiencies in this area.

Recommendation: These programs shall be required to submit follow-up reports in 2007-08.