

**West Liberty University
Board of Governors**

**Minutes
June 14, 2017**

Attendance:

Jack Adams, Reid Boden, Les DeFelice, Patrick Ford, Jim Haizlett, Rich Lucas, Jim Stultz, Teresa Toriseva, Rhonda Tysk, Kris Williams

Unable to Attend:

Joe Carey, Cindy Fluharty

Administration/Faculty/Staff:

George Boyle, Scott Cook, Brian Crawford, Mike Dixon, Mary Ann Edwards, Steve Greiner, Matt Harder, Diana Harto, Karen Kettler, Jason Koegler, Robert Kreisberg, Roberta Linger, John McCullough, Joe Montemurro, Ron Witt

I. Call to Order/Roll Call/Quorum and Mission Statement

Chair DeFelice called the meeting to order at 4:00 p.m. and a quorum was established.

II. Introductions

Mr. DeFelice introduced Karen Kettler and Sweet Pea the sloth. Dr. Kettler noted that the sloth is one of the animals West Liberty now has as part of the Zoo Science Program. Having recently received our USDA permit, she is now allowed on campus, along with some other animals as well. A brief background was given on the animals; the sloth will be here all day, every day in the fall.

Mike Dixon with the Dudley Land Company was introduced. Joining Mr. Dixon was George Boyle, also with Dudley Land Company. He represents Southwest Energy on all land issues, from their active leasing in the area to pipeline and the completion of their wells. SWN is proposing a possible 1,990-foot waterline through the wooded property owned by WLU. This would be a waterline only, with the possibility of a second line in the future. The pipe diameter would be 24 to 30 inches, to be buried a minimum of 36 inches. A discussion followed with regard to a price per foot contract, damages, and timber. It would most likely be spring of 2018 before anything would take place.

III. Public Comment

None

IV. Approval of Minutes

A. Minutes of the Full Board of April 5, 2017*

On motion by Kris Williams and seconded by Jim Stultz, it was unanimously adopted by the West Liberty University Board of Governors to approve the minutes of the full Board of April 5, 2017.

B. Minutes of the Executive Committee of May 24, 2017*

On motion by Kris Williams and seconded by Jim Stultz, it was unanimously adopted by the West Liberty University Board of Governors to approve the minutes of the Executive Committee of May 24, 2017.

V. Agenda Order

No changes to the agenda order.

VI. Board Items

A. Election of Officers*

The Board of Governors Nominating Committee, as appointed by Les DeFelice, comprised of Jim Stultz as Chair, Patrick Ford, and Jim Haizlett, convened by telephone and recommended that the following be reappointed for a one-year term beginning July 1, 2017, extending to June 30, 2018:

- Leslie DeFelice, Chair
- Patrick Ford, Vice Chair
- Jim Stultz, Secretary

The decision was unanimous in the recommendation for the reappointments.

On motion by Jim Stultz and seconded by Jim Haizlett, it was unanimously adopted by the West Liberty University Board of Governors to approve the slate of officers of Leslie DeFelice, Chair, Patrick Ford, Vice Chair, and Jim Stultz, Secretary.

B. Schedule of Meetings July 2017 – June 2018*

On motion by Kris Williams and seconded by Reid Boden, it was unanimously adopted by the West Liberty University Board of Governors to approve the Schedule of Meetings for July 2017 – June 2018.

C. MBA Tuition*

At the April 5, 2017 meeting of the Board, tuition increases were approved for undergraduate and graduate programs. The Board is asked to approve a rate of \$450.00/per credit hour for courses related to the Master of Business Administration (MBA) Program in the Gary E. West College of Business, in order to remain competitive.

On motion by Jack Adams and seconded by Rhonda Tysk, it was unanimously adopted by the West Liberty University Board of Governors to approve the stated per credit hour rate.

D. Policies for Approval*

1. **Policy 11 – Employment Hiring**
2. **Policy 27 – Order of Responsibility**
3. **Policy 57 – Discipline and Separation from Employment**

At the April 5, 2017 meeting, the Board of Governors approved the dissemination of Policy 11 – Employment Hiring, Policy 27 – Order of Responsibility, and Policy 57 – Discipline and Separation from Employment to constituent groups for comment. No comments were received on these policies.

On motion by Jim Stultz and seconded by Kris Williams, it was unanimously adopted by the West Liberty University Board of Governors to approve Policy 11, Employment Hiring, Policy 27, Order of Responsibility, and Policy 57, Discipline and Separation from Employment.

E. Annual Graduate Degree Report*

Dr. Crawford noted that the Annual Graduate Degree Report is sent to the HEPC each year, which lists our programs, where and how they are offered, and students enrolled.

On motion by Teresa Toriseva and seconded by Kris Williams, it was unanimously adopted by the West Liberty University Board of Governors to approve the Annual Graduate Degree Report for Academic Year 2016-17.

F. Performance Contract*

President Greiner stated that although we do not need permission to enter into a performance contract, we do need permission to go out for an RFP on a contract. We are requesting permission to solicit bids for a performance contract where we will replace lighting, water fixtures, and boilers for which we can no longer find parts.

On motion by Teresa Toriseva and seconded by Jack Adams, it was unanimously adopted by the West Liberty University Board of Governors to approve moving forward with the request for proposal (RFP) for Performance Contracting.

G. FY 2018 Budget*

Although there is no action to be taken on the budget at this time, a discussion followed with regard to the latest news on budget discussions in Charleston.

VII. Reports

A. Chair of the Board of Governors (DeFelice)

None.

B. Provost Update (Crawford)

Dr. Crawford stated that the curriculum is set for the fall semester with no major changes. With regard to accreditation, it is his thought that the Masters in Biology Program is on the HLC agenda for approval, and we may hear something in the next few weeks.

C. Enrollment Update (Cook)

Mr. Cook distributed enrollment figures to the Board, along with the Undergraduate Admissions report for 2017/18. A discussion followed with regard to enrollment and contributing factors.

D. SGA Update (Boden)

Mr. Boden stated that members of the SGA attended the student leadership conference held in Jackson's Mill where they were able to collaborate and exchange ideas. Topperfest plans are in the works and will be taking place the first two weeks of the next school year. Homecoming planning will begin at the end of the month. Two amendments were passed in the spring election to add to the SGA's constitution, and Mr. Boden thanked President Greiner for the technological infrastructure updates currently happening on campus.

VIII. President's Report

Dr. Greiner noted that the new Dean of the College of Arts & Communication was in attendance and congratulated Dr. Harder on his position.

Lynn Ullom, newly appointed Athletic Director, thanked everyone for their assistance during his year as interim and updated the group on athletics. Wheeling Park will be playing four football games on campus, and Linsly has also asked to use our facility. These arrangements will benefit WLU with many potential students visiting the campus.

Chief Joe Montemurro will be involved in the activities surrounding the town of West Liberty's fall festival.

Mr. Koegler stated that this year's fundraising goal was \$1.5 million; with two weeks remaining in the FY they are at \$1.8 million, a 27% increase over last year. This does not include a \$1 million pledge from Gary West for the new soccer field. There were 290 guests at the Great Gala with \$30,000 raised for the Gary E. West College of Business scholarships. The endowment is currently nearing the \$16 million mark for the first time, and the annual fund giving this year was \$135,000 from the Impact Campaign, with \$100,000 going to scholarships. Multiple needs requests were processed for the first time with the CFO and EDF working together on items that don't fit into the regular budget. When Ms. Zambito-Hill returns from leave, she will be located full-time in the downtown office. The Day of Giving, which was held on Founder's Day, raised \$30,000. A brief discussion followed with regard to the percentage of alumni giving.

Mr. Witt gave an update on WLUConnect. The site has been launched and has a similar platform to Facebook, but is all about West Liberty and is our own social media site. We are able to look at statistics, job posting, a breakdown of users, majors, and a host of information. People can help others through the site and give professional advice. In the last few weeks, 30 new emails have been obtained that were never in the data base previously.

A list of faculty accomplishments from the 2016-27 academic year was provided to the group by Dr. Greiner for their review.

Rehabbing Boyd Hall with a complete interior makeover continues, along with upgrading the top two floors of Rogers Hall. Both areas are full for the fall 2017 semester. Dr. Greiner encouraged those in attendance to walk through Boyd to see the transformation.

The technology upgrade has started, with Dagostino Electronic Services being the company who received the bid. They are on campus and hope to have the project complete by August, with much faster internet speed and Wi-Fi on campus.

Sodexo will be making changes in the College Union next week, with an Italian restaurant taking the place of Pizza Hut and Taco Bell. The faculty lounge will become a convenience store for students, which will be open from 11:00 a.m. to 11:00 p.m.

We are still looking at the track, turf, and lights project (TTL) and have identified the architectural firm, McKinley & Associates. We will enter into discussions, wait for them to present a financial proposal, and enter into negotiations with them. We are hoping to move dirt this fall. If we are not pleased with the negotiations, we can go to the second company.

The former Alumni Park has been leveled to make room for an outdoor fire pit. Students were asked what they would like to see in this area, and one of the suggestions was a fire pit. We are moving forward with this idea, a designer has been contacted, and we hope to begin construction in a few weeks.

The Annex building will house the baseball and soccer coaches, putting them closer to their fields and freeing up space in the ASRC for coaches who need offices since we have added a few coaches. WFF will be moved to the basement of Krise Hall, making it possible to use the downstairs restroom of the Annex as the baseball restroom instead of the portable units at the field.

Dr. Catherine Monteroso has been named Interim Dean of the College of Education, and Ryan Keeling as Director of Choral Activities.

The Theater Program recently received top honors when it was nationally recognized by the Kennedy Center American College Theater Festival in Washington, DC. A total of five awards were received by the cast and crew of "Poe: Master of the Macabre."

Two media design students earned top awards in a national competition with their prevention of hazing posters. Megan Sayre received first place and Isabella Pozell, who is actually a high school student, earned second place. WLU does have a no hazing policy.

A brief discussion followed regarding G-Top, Top of the Hill Restaurant, updates to the basement of Krise Hall, and other campus projects.

IX. Finance Report

Ms. Linger gave a brief update on FY17. At this time, it looks like a positive number at the end of the fiscal year.

X. Information Gathering

None

XI. Possible Executive Session

None

XII. Actions Emanating from Executive Session

None

XIII. Next Meeting Date – August 23, 2017

XIV. Adjournment

On motion made by Jim Stultz and seconded by Jim Haizlett, it was unanimously agreed by the West Liberty University Board of Governors to adjourn the meeting at 5:18 p.m.

Leslie DeFelice _____
Chair

James R. Stultz _____
Secretary