

**West Liberty University
Board of Governors**

**Minutes
June 10, 2015**

Attendance:

Joe Carey, Richard Carter, Sandra Chapman, George Couch, Les DeFelice, Patrick Ford, Brian Joseph, Patrick Kelly, Evan Newman, Frank Noble, Ann Thomas

Unable to Attend:

Beverly Burke

Administration/Faculty/Staff:

Keely Camden, Scott Cook, Mary Ann Edwards, Robert Kreisberg, John McCullough, Sylvia Senften, Jim Stultz, Jack Wright

I. Call to Order/Roll Call/Quorum and Mission Statement

Chair Couch called the meeting to order at 4:08 p.m.

II. Introductions

None.

III. Public Comment

None.

IV. Approval of Minutes

A. Minutes of the Full Board 04/15/15

On motion by Les DeFelice and seconded by Evan Newman, it was unanimously adopted by the West Liberty University Board of Governors to approve the minutes of the full Board of April 15, 2015.

B. Minutes of the Executive Committee 05/27/15

On motion by Les DeFelice and seconded by Evan Newman, it was unanimously adopted by the West Liberty University Board of Governors to approve the minutes of the Executive Committee of May 27, 2015.

V. Agenda Order

On motion by Ann Thomas and second by Patrick Ford, it was unanimously adopted by the West Liberty University Board of Governors to approve the agenda order as listed.

VI. Rules

None.

VII. Reports

Chair Couch stated that the HEPC's Board of Governors Summit will be held at the Embassy Suites in Charleston, WV August 7-8, 2015. This is a nice event and you will enjoy hearing from other institutions. Attending the entire event also qualifies for nine hours of training and development.

The April and May reports from Legislative Liaison Robin Capehart were sent via email to members this morning, but bound copies are also available. A brief discussion followed regarding some of the content.

Chair Couch noted that the Board appreciates the work of Dr. McCullough, Jack Wright, and Jim Stultz and their diligence to try and get things straightened out for WLU.

VIII. President's Report

Dr. McCullough gave a few highlights of accomplishments and activities to the Board (see attached report). Scott Cook gave additional information on the Degree Works and CRM.

Mr. Cook stated that the Degree Works helps WLU on the retention side as an advising tool, putting advising in the hands of the faculty and students. This is an online system that will pull from the degree information in the student data base. There is a status bar where a student can track their progress, along with other information to change majors and what it would require, etc. CRM is a tool that works on the recruiting side; a Customer Relations Management system. This will customize literature to students and feed multiple online applications directly into WLU's data base. This had to be done manually previously. Both of these systems will be implemented this year. A brief discussion followed on these items.

IX. Finance Report

Mr. Wright gave an update on the current FY15 information. Outside auditors will be on campus next week and a brief discussion followed with regard to gas royalties.

With regard to FY16, there is work to be done in Athletics and expenses have been taken care of on the expense side of the budget. A discussion followed with regard to enrollment and housing numbers, the increase in electricity, and adjunct numbers.

X. Board Items

A. Election of Officers*

Richard Carter, Chair of the Nominating Committee, along with Co-Chair Brian Joseph, met and proposed a slate of officers consisting of George Couch as Chairperson, Les DeFelice as Vice Chairperson, and Patrick Ford as Secretary of the WLU Board of Governors.

On motion by Patrick Kelly and second by Les DeFelice, it was unanimously adopted by the West Liberty University Board of Governors to approve the slate of officers as stated.

A brief discussion followed with regard to expiring Board terms and new appointments made by the Governor. Mr. Carter reminded members of the upcoming BOG summit to be held in Charleston. Attendees receive training credits, which are required by Board members.

B. Tentative Schedule of Meetings July 2015-June 2016*

The only recommended change to the schedule was moving the February meeting to the 10th for the finance report update.

On motion by Les DeFelice and seconded by Ann Thomas, it was unanimously adopted by the West Liberty University Board of Governors to approve the schedule of meetings for July 2015 – June 2016.

C. Revised Organizational Structure*

Dr. McCullough presented the updated organizational structure for approval.

On motion by Brian Joseph and seconded by Evan Newman, it was unanimously adopted by the West Liberty University Board of Governors to approve the updated Organizational Structure.

D. Highlands Lease Modification*

Mr. Wright gave a brief history of the unfinished 4,100 sq. ft. conference room at The Highlands Center and the Development Authority's proposal from one-year ago. Essentially the Board is being asked that Dr. McCullough have the right to execute an amendment to the lease, saving WLU \$50,000/year.

On motion by Patrick Kelly and seconded by Richard Carter, it was unanimously adopted by the West Liberty University Board of Governors to permit Interim President McCullough to execute a final amendment, effective July 1, 2015, to the lease agreement with the Ohio County Development Authority at The Highlands Center that would relinquish the 4,100 square feet of existing space now leased, and that it receives a commensurate reduction in rent for relinquishing that 4,100 square feet.

E. Annual Graduate Degree Report

Dr. Crawford discussed the number of degree programs, specializations, and concentrations under the graduate programs. He noted that two of the Deans were in attendance, Dr. Camden and Dr. Kreisberg, both making the MAED and PA Programs very successful in a fairly short period of time. A discussion followed with regard to on-line education and areas of need for the future. The MBA and Masters in Criminology should be coming on board next year, with other programs in the planning stages.

F. ACF Report

Dr. Sylvia Senften, Advisory Council of Faculty representative for WLU, distributed handouts, brochures, and gave a brief background on ACT. Current issues being addressed are budgeting, without much success, and alternative certification in education and alternative licensure for social workers, both of which were denied. There were two WLU students with legislative internships, one with the Senate Majority Leader, making it helpful to pass along messages to the Senate floor. Dr. Senften would like to come back to the Board before the next legislative session to get input on a united agenda with the various campus constituents.

XI. Information Gathering

Mr. DeFelice gave a brief update on the Presidential Search Committee. They had a tremendous discussion recently with the consultant. Skype interviews are being arranged to narrow down the applicant pool and the process is on track with the search timeline. Dr. McCullough thanked Mr. DeFelice for coordinating the work being done.

Chair Couch thanked Frank Noble and Beverly Burke for their participation as Board members and appreciated their contributions.

XII. Possible Executive Session

None.

XIII. Actions Emanating From Executive Session

None.

XIV. Next Meeting Date – Wednesday, August 12, 2015

XV. Adjournment

On motion by Richard Carter and seconded by Brian Joseph, it was unanimously adopted that the meeting adjourn at 5:10 p.m.

George Couch _____
Chair

Sandra Chapman _____
Secretary