

**West Liberty University
Board of Governors**

**Executive Committee
Minutes
January 28, 2015**

Executive Committee Members: Richard Carter, Sandra Chapman, George Couch, Patrick Kelly

WLU Administrators: Robin Capehart, Scott Cook, Brian Crawford, John Davis, John Gompers, John McCullough, Jack Wright

1. Chair George Couch called the meeting to order at 8:04 a.m.
2. BOG Business – The next meeting of the West Liberty University Board of Governors will be held in the Shaw Hall Board room at 4:00 p.m. on Wednesday, February 4, 2015.
3. New Agenda Format for BOG Meetings – Chair George Couch briefly explained the new format (written and procedural) for future BOG meeting agendas.
4. FY15 Budget Update – Jack Wright, Executive Vice President/CFO, reviewed the updated FY15 budget, noting possible increases in previously projected revenue and possible decreases in previously projected expenses. More definitive details will be available in February.
5. FY16 Budget Information – Jack Wright stated that the state allocation to the FY16 budget could possibly be reduced by 2%, due to the state's projected reduction in overall revenues.
6. Credit-Hour Charges – President Capehart discussed the feedback received during the comment period regarding the proposed charges to students for credit hours in excess of the standard credit-hour load. Not unexpectedly, most comments from students have been negative, although the Student Government Association put forth a possible compromise proposal.
7. Revisions to BOG Policy 43: Tuition Waivers and Discounts for Employees – John Davis, General Counsel, and Scott Cook, Dean of Enrollment & Student Services/Registrar, reviewed details of the revisions that would provide for a 50% reduction in tuition for full-time WLU employees enrolled in courses in WLU graduate programs approved by the BOG for the waiver/discount. The revised policy was adopted by the Executive Committee and does not have to be approved by the full Board.
8. Academic Reorganization – Brian Crawford, Provost, discussed options regarding a possible reorganization of the academic structure for 2016-17. Input has been provided to the Provost from various faculty members, academic administrators, and academic units. It is anticipated that the reorganization will not be extremely broad in nature. A more finalized proposal is anticipated to be made in March.
9. Executive Session – Pursuant to WV Code § 6-9A-4 the Executive Committee, upon motion made by Patrick Kelly and seconded by Sandra Chapman, unanimously voted to go into Executive Session at approximately 8:35 a.m. to discuss a personnel matter.
10. Executive Session – Following discussion, the Executive Committee arose from Executive Session at approximately 9:05 a.m. No action was taken and no decisions were made in Executive Session.
11. Ethics Commission Charges – In regular session of the Executive Committee, on motion made by Patrick Kelly and seconded by Richard Carter, it was unanimously adopted that:
 - A copy of the "Probable Cause Order" and "Statement of Charges" filed by the West Virginia Ethics Commission against President Capehart be forwarded by email within 24 hours to all members of the WLU Board of Governors for review prior to the BOG meeting on February 4, 2015

- A general statement to be prepared by Chair Couch and BOG Legal Counsel for issuance to the press, when appropriate, concerning the charges filed against President Capehart
- Dissemination of any information or statements from the BOG concerning charges against President Capehart be directed through only one person, namely Chair Couch and
- Discussion of the Ethics Commission charges against President Capehart be placed on the agenda of the February 4, 2015 BOG meeting under the category “Executive Session for Discussion of a Personnel Matter.”

12. Approval of Agenda – The Executive Committee approved the formal agenda for the February 4, 2015 meeting of the BOG.

13. The meeting adjourned at 9:13 a.m.

George Couch _____
Chair

Sandra Chapman _____
Secretary