

**WEST LIBERTY UNIVERSITY  
BOARD OF GOVERNORS**

**February 12, 2014  
4:00 p.m.  
Shaw Hall Board Room  
WLU**

**AGENDA**

1. Call to Order
2. Chairperson Comments
3. Consent Agenda\*
  - a. Minutes of the Full Board 12/11/13 and 12/18/13
  - b. Minutes of the Executive Committee 01/22/14
4. Informational Items:
  - a. President's Report
  - b. Campbell Hall Update
  - c. ADA Lawsuit Update
  - d. Football Stadium Renovation Update
  - e. Budget FY14 and FY15 Update
  - f. President's Contract Committee
  - g. Offer to Buy Mineral Rights
5. Action Items\*:
  - a. Revised Compact Submission
  - b. Pilot 3-Year \$10,000 Academic Program-B.A. in Community Education
6. Adjournment

\*Action Items

**West Liberty University  
Board of Governors**

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**Minutes**

**December 11, 2013**

Attendance:

Beverly Burke, Joe Carey, Richard Carter, Sandra Chapman, George Couch, Dennis Gooch, Brian Joseph, Frank Noble, Ann Thomas

Unable to Attend:

Patrick Kelly

Administration/Faculty/Staff:

Robin Capehart, Lou Costanzo, Brian Crawford, John Davis, Mary Ann Edwards, John Gompers, Stephanie Hooper, John McCullough, Brian Trischler, Jack Wright

**1. Call to Order:**

Chair Carter called the meeting to order at 4:10 p.m.

**2. Chairperson Comments:**

Chair Carter stated that WLU is finishing its first semester this week, which is exam week, and we have a new Board member who can attest to that. The semester has gone well and commencement will be held on Saturday.

**3. Swearing in of New Board Member:**

Chair Carter stated that Dennis Gooch will be representing the student body on the Board as the President of the Student Government Association, followed by Mr. Gooch taking the oath of office.

**4. Consent Agenda\*:**

Chair Carter stated that the consent agenda consists of the minutes of the full Board of October 10, 2013, the Executive Committee minutes of November 27, 2013, and the honorary degree. With no additions, corrections, or disagreement with the awarding of the honorary degree he asked for a motion to accept the agenda.

**A motion that the West Liberty University Board of Governors approve the Consent Agenda items was then made by Beverly Burke and seconded by Ann Thomas; motion passed unanimously.**

**5. Informational Items:**

**a. Audit Report**

Chair Carter introduced Lou Costanzo and Brian Trischler of Costanzo & Associates who continued with presenting the audit report. Mr. Costanzo thanked the Board for the opportunity to serve the University by providing certified audits and reports. At the conclusion of the report they will be glad to answer any questions or would be glad to come back to answer any questions.

Mr. Trischler reviewed the three reports that were issued along with the actual financial statement and two other separate letters with the Board. At the conclusion of the audit report Mr. Trischler asked if there were any questions and thanked the Board for their time.

**A motion that the West Liberty University Board of Governors approve the Report on Audit of Financial Statements for the Years Ended June 30, 2013 and 2012 was then made by George Couch and seconded by Brian Joseph; motion passed unanimously.**

**b. President's Report**

President Capehart stated that with the upcoming legislative session he's been working with other colleges and universities to try to impress upon the Legislature the damage done to higher education by further cuts. He was not overly confident we would get any major relief but we may get some. If nothing else they've managed to raise awareness. The Governor has met with legislative leaders for the last few days. The first part of the legislative agenda put together as a group by the President's Council was to eliminate or to reduce the proposed budget cuts in higher education. There is a lot of support in the Legislature for higher education. A discussion followed with regard to proposed cuts and their impact.

With regard to SB 330, there hasn't been much discussion among the legislators. The implementation process is becoming very costly. There are items in the bill that don't require money and they continue to move forward. The classified staff scale continues to move forward and the focus will probably turn toward an ease of burden package for more flexibility.

Scott Cook presented information on retention and graduation rates for the previous academic year. Brian Joseph asked what the Board can do to help with retention and declining enrollment. Mr. Cook stated that anything the Board can do publicly would be great; talk to students, don't forget WLU and its safe environment. More personal correspondence has been going to students and parents. They are also working to get more of a presence on Channel 14.

Mr. Wright gave an update on Campbell Hall. The Fire Marshal is scheduled to start his final go through next Wednesday in order to get his approval by January 8<sup>th</sup>. Dental Hygiene equipment is installed and furniture for offices, classes, labs for Nursing and Physician Assistant all start next week. The main thing needed to be complete is the life support systems, fire, and security. Chemistry labs will remain in Arnett until possibly spring break. There will be no media event until there is approval from the Fire Marshal, but even then will most likely not be dedicated until April.

Commencement will be held Saturday, December 14<sup>th</sup> with 148 graduates.

With regard to upcoming events at Gary E. West Event Center (former Roadworthy property), a Christmas party will be held Friday from 4:00-9:00 p.m. Everyone is welcome to attend. A roundtable with local legislators, parents, faculty, and staff was held to discuss local issues and the impact of budget cuts. This was a good opportunity to air issues and was appreciated by local legislators.

**6. Adjournment:**

Chair Carter asked if any further business was required. There being none the meeting adjourned at 5:28 p.m.

**A motion that the West Liberty University Board of Governors adjourn the December 11, 2013 meeting was then made by Brian Joseph and seconded by Beverly Burke; motion passed unanimously.**

Richard Carter

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Chair

B. Ann Thomas

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Secretary

**West Liberty University  
Board of Governors**

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**Minutes**

**December 18, 2013**

Attendance:

Beverly Burke, Richard Carter, Sandra Chapman, George Couch, Dennis Gooch, Patrick Kelly,  
Frank Noble

Unable to Attend:

Joseph Carey, Brian Joseph, Ann Thomas

Administration/Faculty/Staff:

Mary Ann Edwards, Stephanie Hooper, Jack Wright

**1. Call to Order:**

Chair Carter called the meeting to order at 8:12 a.m.

**2. Action Items\*:**

**Approval of Naming Rights to the Renovated Stadium**

Chair Carter stated that the meeting is being called in association with the naming of the football field. It is incumbent upon the Board to authorize any naming rights and need to officially do this since there will be monies coming to the University prior to the end of the calendar year from Gary West.

Mr. Wright stated that Mr. West approached us mid-summer, stating he would like to donate \$3 Million to upgrade the stadium seating and press box, but didn't want to go beyond \$3 Million. We had M & G Architects take a look at the project and felt we could get it done with a little contingency for under \$3 Million.

We met with Mr. West in October and realized a problem we may have is earth problems. We are not sure what we might encounter underneath the concrete stands. We have since done test borings and other tests that lead us to believe we're in good shape.

Mr. West, over and above and \$3 Million, committed \$500,000 for contingencies. What he would like is that \$500,000 be raised by WLU's Development group and he would then back out the contingency. He has already given \$300,000 for architectural work, drilling, and testing. He will be transmitting \$2.7 Million today and putting \$500,000 in a fund today. The \$500,000 is required to be signed off by the Foundation and Mr. West.

Mr. West has completely fulfilled his \$3.5 Million donation and the WLU Development group has raised \$100,000 at this point. Mr. West has stated he knows we will name the stadium after him but would like the official right to name the stadium. We are sure Mr. West will involve the family name in the naming of the stadium. Mr. Wright asked if there were any questions. Having clarified the meeting is for naming rights of the stadium, Chair Carter asked if there were any other comments or questions.

**A motion that the West Liberty University Board of Governors approve the naming rights for the football stadium at West Liberty University, in accordance with the gift from Gary E. West, and that the name of this stadium be associated with the West family, the exact name being provided by Mr. West, was then made by George Couch and seconded by Bev Burke; motion passed unanimously.**

**3. Adjournment:**

The meeting adjourned at 8:30 a.m.

**A motion that the West Liberty University Board of Governors adjourn the December 18, 2013 meeting was then made by George Couch and seconded by Patrick Kelly; motion passed unanimously.**

Richard Carter

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Chair

B. Ann Thomas

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Secretary

**West Liberty University  
Board of Governors**

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**Executive Committee  
Minutes  
January 22, 2014**

**Executive Committee Members:** Richard Carter, George Couch

**WLU Administrators:** Keely Camden, Brian Crawford, John Davis, John Gompers,  
Stephanie Hooper, John McCullough, Jack Wright

1. Chair Carter called the meeting to order at 8:10 a.m.
2. BOG Business – The next Board meeting will be held at the Board of Governors conference room located in Shaw Hall at 4:00 p.m. on Wednesday, February 5, 2014.
3. Pilot 3-Year \$10,000 B.A. in Community Education Program – Provost Crawford and Dean Camden discussed the content, purpose, and rationale of this proposed cohort-based, fixed-tuition “Opportunity Degree” Program. A detailed discussion was undertaken of the financial analysis, presented by Jack Wright, and the feasibility of the proposed program.
4. Campbell Hall Update – Jack Wright discussed the finishing work yet to be completed and the upcoming review by the West Virginia Fire Marshal. At this point, the project is under budget. It is anticipated that the building should be occupied, with classes being offered, by Spring Break at the latest.
5. ADA Lawsuit Update – Jack Wright stated that the plaintiff has submitted a settlement proposal and that the University’s legal counsel will be proffering a counter proposal. Any final settlement must be approved by the BOG.
6. Football Stadium Update – Jack Wright explained that the demolition phase has been completed and that July 15 is the date for substantial completion of the construction of the new press box and seating. Funding for the project has been received from Gary West.
7. President’s Contract Committee – John Gompers reminded Chair Carter of the need to appoint members to this Committee, whose work will be undertaken in the coming months.
8. Approval of Agenda – The Executive Committee approved the formal agenda for the February 5, 2014 meeting of the BOG.
9. President’s Report – The President will update the Board on other items on February 5.
10. The meeting adjourned at 9:28 a.m.

Richard Carter

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Chair

B. Ann Thomas

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Secretary

## **REVISED 2013 COMPACT SUBMISSION**

### **ACTION ITEM**

In October of 2013, the Board approved target metrics and rationales for the new Institutional Compact. The Higher Education Policy Commission reviewed West Liberty's submission and shared the results of their review in a telephone conference call with WLU administrators on Friday, January 10, 2014. As a result, West Liberty has revised their submission and increased target numbers in a few areas. The full submission is provided, and revised target numbers are highlighted in yellow.

The HEPC maintains that no institution will be penalized for aspiring to achieve, and they commended West Liberty for including two optional reporting areas (research and development) and (faculty peer-reviewed publication) into our Compact.

The HEPC is requesting that the Board approve the revisions, and resubmit the document before the February meeting of the HEPC.

**Proposed Resolution: Resolved, that the West Liberty University Board of Governors approves the revised 2013 Compact submission.**