

**Minutes**  
**West Liberty State College Board of Governors**  
**Wilson Lodge, Oglebay Park**  
**Wednesday, 29 August 2001**

**ATTENDANCE:**

**Board Members:** Brad Blair, Debra Boger, John Cole, Derek Ennis, Jim Frum, John Gompers, Dan Joseph, Keith Kaczor, Roseanna Keller, Larry Miller, John Moore, and Will Turani.

**WLSC Administrative Staff:** Marsha Krotseng, John McCullough, and Mike Turbanic. Unable to attend: Nelson Cain.

**WLSC Presidential Search Committee:** All members of the WLSC Board of Governors, and Emmett Boyle, Dick Edge, Cheryl Harshman, Jody Seabright, Allison Adler, and Angie Steele. Unable to attend: Jeff Filak.

1. **Call to Order:** Mr. John Gompers called the meeting to order at approximately 8:40 a.m.
2. **First Order of Business:** The Oath of Office was administered by Mr. Gompers, who officially swore in Mr. John Moore as a member of the Board.
3. **Approval of Minutes:**  
Full Board:                      Wednesday, 11 July 2001  
Executive Committee:        Thursday, 8 August 2001

**ACTION ITEM I:**

*Motion to approve the minutes was made by Mr. Larry Miller and seconded by Ms. Roseanna Keller; motion passed unanimously.*

4. **Capital Projects in Excess of \$500,000:** West Liberty State College is required to submit a list of capital projects in excess of \$500,000 to the Higher Education Policy Commission. The Executive Committee of the Board of Governors met by conference call on 8 August to review the list as proposed by the administrative staff of West Liberty. The agenda included the document as amended and approved by the Executive Committee.

**ACTION ITEM II:**

*Proposed Resolution: Resolved, That the West Liberty State College Board of Governors ratifies the action of its Executive Committee in approving the attached summary of capital projects for submission to the Higher Education Policy Commission by 15 August. Motion to ratify was made by Dr. Dan Joseph, and seconded by Mr. Brad Blair; motion passed unanimously.*

5. **Classified Staff Salary Policy:** As outlined in the agenda materials, the Board of Governors was asked to approve a plan for reaching the new salary schedule for classified employees in accordance with guidelines established by the Higher Education Policy Commission. After some discussion, the Board acted on the following motion:

**ACTION ITEM III:**

*Proposed Resolution: Resolved, That the West Liberty State College Board of Governors approves the plan to bring all classified employees (including new hires) whose salaries are below equity (0 years of service) to equity on the new schedule within two years (by FY 2003) and to move all employees to their appropriate position on the new salary schedule within six years (by FY 2007). This action will be transmitted to the Higher Education Policy Commission. Motion to approve the plan was made by Mr. Jim Frum and seconded by Mr. Will Turani; motion passed unanimously.*

6. **Faculty and Non-Classified Staff Salaries:** The Faculty Salary Review Committee voted to distribute faculty salary increases in two components, first an across-the-board increase of \$800 per faculty member, and second, an additional merit component of \$400 which will be awarded to each of 29 faculty members. This policy does not apply to adjunct faculty. The average salary increase for non-classified staff for 2001-02 FY will be 2.5 percent. This information will be submitted to the Higher Education Policy Commission.
  
7. **Architectural Design of Technology Building:** Federal funds of \$100,000, secured by Congressman Mollohan, enabled WLSC to pursue marketing plans for the new technology building. The project went out on bid and 16 vendors responded. Dr. Zaccari formed a committee to evaluate the proposal and four firms were selected to give presentations on campus. WTW was selected as the successful vendor based on the quality and content of their presentation and on their ability to meet the needs of the College.

**ACTION ITEM IV:**

*Proposed Resolution: Resolved, That the West Liberty State College Board of Governors approves the award of a purchase order in the amount of \$95,000 to WTW Architects for the design of the proposed new technology building. Motion to approve the award was made by Mr. John Cole and seconded by Ms. Roseanna Keller; motion passed unanimously.*

8. **Next Meeting:** The next Board meeting scheduled for Wednesday, 19 September has been canceled. Since the Board will convene in Pittsburgh for a Presidential Search Committee meeting on 17 and 18 September, any action items could be addressed with a very abbreviated meeting at that time. Mr. Turbanic will make a presentation on auxiliary funds and the budget at a time to be announced later.

The meeting adjourned at 9:30 am.

John E. Gompers

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Chair

Debra Boger

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Secretary

pjt