

**West Liberty University  
Board of Governors**

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**Minutes**

**August 13, 2014**

**Attendance:**

Beverly Burke, Joe Carey, Richard Carter, George Couch, Patrick Kelly, Evan Newman, Frank Noble, Ann Thomas

**Unable to Attend:**

Sandra Chapman, Brian Joseph

**Administration/Faculty/Staff:**

Scott Cook, Brian Crawford, John Davis, Mary Ann Edwards, John Gompers, Jay Frey, Jeff Knierim, Jason Koegler, John McCullough, Tammi Secrist, Ron Witt, Jack Wright

**1. Call to Order:**

Chair Couch called the meeting to order at 4:04 p.m.

**2. Chairperson Comments:**

Chair Couch thanked Richard Carter, Frank Noble, and Evan Newman for attending the HEPC training in Charleston. He reminded all Board members to complete their training if they are in need of hours.

Governor Tomblin has no anticipated cuts in the budget, which is encouraging, even though the State budget did start out with a \$12 million shortage. During the HEPC budget presentation it was stated they are still anticipating a difficult year.

Chair Couch encouraged Board members to attempt to attend athletic events, musicals, and other performances on campus and as a general reminder, commencements are December 13 and May 9 and hope that Board members can attend one or both if possible.

He expressed the Board's thanks to Richard Carter for serving as Chair for the past two years, for his leadership, and for the job he did as the Board of Governors Chair. Richard lead the Board through some difficult decisions, and this is a better University because of his leadership.

**3. Swearing in of New Board Member**

Chair Couch issued the Oath of Office to Evan Newman, Student Government President.

**4. Consent Agenda\*:**

Chair Couch stated that the Consent Agenda consists of the minutes of the full Board of June 4 and 13, 2014, and the Executive Committee of July 30, 2014. With no questions, additions or corrections, he asked for a motion to accept the agenda.

**A motion that the West Liberty University Board of Governors approve the Consent Agenda items was then made by Richard Carter and seconded by Ann Thomas; motion passed unanimously.**

**5. Action Items\*:**

**a. Approval of Institutional Master Plan**

Dr. Crawford stated that the Institutional Master Plan was created in response to the HEPC's Master Plan, and following approval by the Board will be sent to the HEPC for their acceptance and approval. Designed as a dynamic document, it will provide WLU with a blueprint for the next five years. Input was received from stakeholder groups who participated in developing this plan.

Mr. Carter asked, since WLU followed the template of the HEPC, if there's any difference and where the variance might be from their document. Dr. Crawford stated there is nothing of significance, other than the HEPC's Master Plan is focused on three areas; access, success, and

impact. The Master Plan needs to be accepted by the HEPC by December of this year. There are six major themes by groups, and each of those themes includes a number of strategies with 51 projects in all. It also includes a campus development plan intended to look beyond the five-year Master Plan for an additional five years and things WL anticipates attempting to complete with the Physical Plant. Although there is a long list of participants, Dr. Crawford made special mention of Ron Witt, Executive Director of University Planning, Dr. Melinda Kreisberg, Director of Accreditation and Academic Planning, and Crystal Lorimor, Assistant to the Provost, for their efforts in creating this document. A brief discussion followed with regard to program reviews, retention, secondary education, and LiveText.

**A motion that the West Liberty University Board of Governors approve the Institutional Master Plan as submitted, for approval by the West Virginia Higher Education Policy Commission, was then made by Patrick Kelly and seconded by Richard Carter; motion passed unanimously.**

**b. Renaming of Football Field**

Chair Couch stated that there is a motion before the Board from the Executive Committee for the renaming of Russek Field.

**A motion that the West Liberty University Board of Governors approve the renaming of the football field to the West Family Stadium was seconded by Ann Thomas; motion passed unanimously.**

**6. Informational Items:**

**a. President's Report:**

Dr. Crawford stated that last August President Capehart had all of his direct reports provide a statement of goals for the upcoming academic year. This will be done again this year and should be both informational and helpful.

Brief reports were then given by Dr. Crawford, Ron Witt, Scott Cook, Jack Wright, John Davis, Jason Koegler, Tammi Secrist, and Jeff Knierim.

**7. Executive Session (if needed):**

None

**8. Actions Items from Executive Session\*:**

None

**9. Adjournment:**

Chair Couch asked if any further business was required. There being none the meeting adjourned at 5:10 p.m.

**A motion that the West Liberty University Board of Governors adjourn the August 13, 2014 meeting was then made by Ann Thomas and seconded by Richard Carter; motion passed unanimously.**

George Couch

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Chair

Sandra Chapman

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Secretary