

**West Liberty University  
Board of Governors**

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**Minutes  
August 10, 2016**

Attendance:

Jack Adams, Reid Boden, Richard Carter, Les DeFelice, Patrick Ford, Jim Haizlett, Jim Stultz,  
Rhonda Tysk

Unable to Attend:

Joe Carey

Administration/Faculty/Staff:

Scott Cook, George Couch, Brian Crawford, Mary Ann Edwards, John Gompers, Steve Greiner,  
Diana Harto, Angie Hill, Casey Junkins, Lynn Ullom, Ron Witt, Maureen Zambito

**I. Call to Order/Roll Call/Quorum and Mission Statement**

Vice Chair DeFelice called the meeting to order at 4:00 p.m. and a quorum was established.

**II. Introductions**

Chair George Couch submitted his resignation to the Board and has accepted a position at Gannon University in Erie, PA to start a Health Management Department at the University. Vice Chair DeFelice recognized Mr. Couch and thanked him for the exceptional job he did as a member of the Board of Governors. Mr. Couch thanked all those involved during his tenure on the Board of Governors.

**III. Swearing in of New Board Member**

Vice Chair DeFelice issued the Oath of Office to D. Reid Boden, Student Government President, and welcomed him to the Board.

**IV. Public Comment**

None.

**V. Approval of Minutes**

**A. Minutes of the Full Board 06/08/16**

**On motion by Jim Stultz and seconded by Jack Adams, it was unanimously adopted by the West Liberty University Board of Governors to approve the minutes of the full Board of June 8, 2016.**

**B. Minutes of the Executive Committee 07/27/16**

**On motion by Pat Ford and seconded by Rhonda Tysk, it was unanimously adopted by the West Liberty University Board of Governors to approve the minutes of the Executive Committee of July 27, 2016.**

**VI. Agenda Order**

No changes to the agenda order.

**VII. Rules**

**A. Policy No. 56: Deadly Weapons/Destructive Devices\***

Dr. Greiner stated that Policy 56 was presented at the recent Board of Governors Executive Committee. The policy is up for discussion and review this evening. The process is that once a decision on content is made tonight, the policy will be sent to all constituent groups for a 30-day public comment period. Any comments received will be addressed at the next Board meeting.

The policy design is very similar to that of WVU. An email was sent to all University presidents from Chancellor Hill with the HEPC's interpretation of the state code, which was checked by their legal counsel and the Governor's legal counsel. Even though there is a

concealed carry law and no permit is needed, WLU can restrict if we have a no weapons policy. WVU's policy has been in place since 1998.

A lengthy discussion followed with regard to the policy. A unanimous vote was made to change section 1.2 from "The President of West Liberty University may grant exceptions..." to "The Director of Public Safety/Chief of Police of West Liberty University..."

**On motion by Jim Stultz and seconded by Pat Ford, it was unanimously adopted by the West Liberty University Board of Governors to approve the dissemination of the new Policy on Deadly Weapons/Destructive Devices to constituent groups for review and comment.**

## VIII. Reports

### A. Provost Report (Crawford)

Dr. Crawford stated that the MA/MS Biology Program proposal has been approved by the HEPC at its July meeting. It will now go to the HLC for approval of the program this fall, with implementation anticipated in fall 2017.

The Library Planning Taskforce's purpose is to collect information; what is needed by academic programs and the campus community. They will be constructing an electronic survey to complete information gathering by the end of the fall semester. Dr. Crawford will work on the Strategic Plan for the Library with Cheryl Harshman.

The Academic Reorganization Taskforce will be assisting with gathering information and reviewing proposals for all aspects to be addressed. The initial proposal will be prepared by Dr. Crawford, with Dr. Greiner's input and approval, and be provided to the Taskforce for review and planning. The proposal will be submitted during the fall semester and we hope for a decision by the first of November on which action to take, with changes to be implemented by July 1, 2017.

### B. Enrollment Update (Cook)

Mr. Cook distributed information with regard to summer school enrollment for review. The Deans will be meeting tomorrow to look at the summer school schedule. With regard to student loans on summer courses, they are a trailer to the academic year. If students have exceeded their federal financial aid, they need to apply for private loans. The Federal government sets a maximum limit a student can borrow.

Information was distributed with regard to fall enrollment as of August 10, 2016. Numbers were compared to this time last year. Local demographics from high schools for the next three years are expected to increase; throughout the state is not as promising; overall demographics are down. Having graduate programs improves undergraduate numbers.

### C. Institutional Advancement/Foundation (Hill)

Ms. Hill distributed the FY 17 Development Plan detailing some of the changes with the Foundation structure. She reviewed the statement of focus, with a plan to ramp-up the Planned Giving Program. Long-term goals for the endowment fund are to work with the Board to grow this fund.

### D. Alumni Report (Witt)

Mr. Witt distributed the Alumni Association report, homecoming information, and gave a brief background on the history of the Association. There are challenges in rebuilding the Association, but he is working to get the alumni engaged and focused. Florida and Pittsburgh chapters are very active, but there are some chapters that no longer exist. They will be working to reestablish these chapters, along with expanding the program in areas where there are large concentrations of alumni. There will be interaction with Ms. Hill and Jason Koegler, and with the shared database there won't be a duplication of efforts.

A discussion followed regarding upcoming events, an expanded presence on social media, alumni benefits, and the directory project. Vice Chair DeFelice asked that Mr. Witt

come back to the next meeting with a better sense of measurable goals going forward; goals need a number.

**IX. President's Report**

Dr. Greiner stated that there has been a restructuring in Athletics with Aaron Huffman stepping down as Athletic Director. Lynn Ullom and Roger Waialae will be splitting the duties on an interim basis. Dr. Greiner introduced Mr. Ullom, who spoke briefly and answered questions.

The Masters in Biology is in the approval process, along with an on-line Masters in Dental Hygiene and a Masters in Clinical Psychology. These are in process and would be up and running no sooner than 2018. We are also looking at a masters in Athletic Training, since you will soon be required to have a masters to work as an Athletic Trainer.

Negotiations continue with the new use of the Gary West Center. The plan is to have it operating as a restaurant with a target date of September 15<sup>th</sup>. We are in the process of getting equipment inspected and necessary license in place for opening.

Roberta Linger starts work Monday as VP of Finance and Administration, having previously worked at WVU. Angie Zambito-Hill is back with WLU as Executive Director of the Foundation.

President Greiner spoke today with the PA Program students, who started classes on July 5<sup>th</sup>. He was also the keynote speaker for the recent white coat ceremony.

As a student success story, Rosalie Haizlett was named Emerging Artist Fellow by the Tamarack Foundation. There are only two Fellows named in the state. Catherine Tate was a winner in the Phi Beta Lambda Cost Accounting competition held in Atlanta, GA.

Maureen Zambito presented a phenomenal number of media contacts in recent months, doing a tremendous job in getting the word out for the University, the most recent being the article, "Higher Education Contributes \$2.7 Billion to State Economy." A brief discussion followed regarding WLU's positive image, marketing efforts, and public relations.

**X. Finance Report**

President Greiner noted that the Finance Committee met prior to the Board and gave an update on the information contained in the packet. A brief discussion followed with regard to the state financial situation.

**XI. Board Items**

Vice Chair DeFelice noted that a revised schedule of meetings for FY 2016-17 was distributed. The dates for the Board and Executive Committee meetings have all been moved up one week in order to resolve numerous meeting conflicts.

**On motion by Jim Stultz and seconded by Pat Ford, it was unanimously adopted by the West Liberty University Board of Governors to approve the revised Schedule of Meetings for 2016-17.**

**XII. Information Gathering**

The Facilities Management team has been studying housing, utilization of buildings and equipment, and other assets of the University. The framework is there from meetings which were held twice a month.

Dr. Greiner noted that the West cabins are full; the yellow house is also full, which shows that those other options are what the students want. Those on the waiting list for the apartments across the street had first option on the cabins.

A brief discussion followed with regard to the resignation of the Board Chair. Mr. Gompers stated that the vice chair assumes the responsibilities of the chair, but remains the vice chair. The vacancy can be filled by the Board through an election held at any regular meeting, as long as the election is publicized in the notice to the State. If the vice chair is nominated to be chair, you can also nominate someone to fill the vice chair vacancy. If you don't want to

have a chair there would be no election and the vice chair can assume the responsibilities until June 30, 2017.

The current Nominating Committee consists of Richard Carter, Jim Stultz, and Jim Haizlett. If there is a member present interested in the position, they should express this to the committee.

**XIII. Possible Executive Session**

None.

**XIV. Actions Emanating from Executive Session**

None.

**XV. Next Meeting Date – Wednesday, October 5, 2016**

**XVI. Adjournment**

**On motion by Richard Carter and seconded by Jack Adams, the meeting adjourned at 5:51 p.m.**

Les DeFelice \_\_\_\_\_  
Vice Chair

Patrick Ford \_\_\_\_\_  
Secretary