**ONLINE OBSERVATION FORM**

Faculty Member: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date of observation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Course Discipline, Number, Section and Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Course and instructor contact information are available and accurate

 3 Excellent 2 Good 1 Satisfactory 0 Unsatisfactory N/A

2. Instructor interacts regularly and appropriately with students

 3 Excellent 2 Good 1 Satisfactory 0 Unsatisfactory N/A

3. Instructor responds appropriately and in a timely fashion to student questions/concerns.

 3 Excellent 2 Good 1 Satisfactory 0 Unsatisfactory N/A

4. Assignments, exercises, etc. are graded in a timely fashion and students receive appropriate feedback

 3 Excellent 2 Good 1 Satisfactory 0 Unsatisfactory N/A

Additional comments (continued on reverse if necessary)

Observer signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Faculty Member signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_